

Proposed Agenda
2019 Annual Business Meeting of the RCA World Service Organization

2019 Annual Business Meeting, Friday, August 2, 9:00 am to 2:30 pm (Est), PDT, Portland, Oregon, USA (registration 8:00 to 9:00 am)			
Item	Agenda Topic	<i>Estimated Times:</i>	
		Start	Duration
Pre-Business Meeting Registration			
- -	Registration of Delegate Couples	8:00 am	60 min.
Meeting One: First Meeting of the Morning – 9:00 am to 9:30 am			
<i>Part I. Call to Order, Opening Prayer, and Introductions</i>			
1.	Call the 2019 ABM to Order	9:00 am	2 min.
2.	Open with Serenity Prayer: John R, Secretary.	9:02 am	2 min.
3.	Notice of Use of Zoom and recording of meeting.	9:04 am	1 min.
4.	Introduction of Attendees and Acknowledgements	9:05 am	25 min.
Meeting Two: Second Meeting of the Morning – 9:30 am to 10:13 am			
<i>Part II. Preliminary Matters for the Business Meeting: Required Approvals and Safety Guidelines</i>			
5.	Approval of Initial Credentials Report: presented by Structure Committee for approval by delegates.	9:30am	4 min
6.	Reading of Safety Guidelines for RCA Business Meeting Chair reads how we will conduct the meeting.	9:34 am	4 min.
7.	Agenda: approval of proposed agenda. Any proposed amendments?	9:38 am	5 min.
8.	Introduction and approval of Appointed Position: David H as Parliamentarian.	9:43 am	3 min.
	Chair will go over how we conduct the annual meeting. We suggest everyone read through the annual report and be prepared for this morning's discussion on committees. <u>We request that Members submit a written motion or topic for inclusion in the afternoon's discussion.</u> This allows the Chair to manage the time.	9:46 am	3 min.

Item	Agenda Topic	Start	Duration
Part III. Reports Required by Missouri Law: Report of the Chair and Report of the Treasurer			
9.	Reading of RCA's Twelve Concepts of Service	9:49 am	4 min.
10.	Report of the Chair (for efficiency questions will be taken after the report of the treasurer).	9:53 am	20 min.
MID-MORNING BREAK: 10:13 to 10:30, 17 minutes			
11.	Report of the Treasurer	10:30 am	15 min.
12.	Questions for Chair and Treasurer	10:45 am	20 min.
Part IV. No Proposals on the Agenda			
13.	David H, Chair, Structure Committee: Short presentation on how to submit proposals for next year. Dick M., BOT Chair: Procedure for this afternoon's new business and discussions. <u>Reminder to submit a written topic or proposal to the Board Chair before 1:15.</u>	11:05 pm	10 min.
Part V. Brief Reports by the WSO Committees and the Members Holding WSO Service Positions			
14.	WSO Committee Chairs OR Vice Chair will discuss needs of various committees: see annual report (also online) 1. Annual Convention 2. Literature 3. Merchandise Services 4. Outreach 5. Recruitment 6. Structure 7. Technology & Website 8. Trademark & Copyrights 9. Translation	11:15 pm	45 min.
LUNCH BREAK: 12:00 pm to 1:15 pm, one hour and 15minutes			
Part VI. New Business (1:15 to 2:30 pm)			
15.	Brief Summary of Process for New Business: (presentation by the parliamentarian). Last request for submissions.	1:15 pm	5 min.
16.	New Business: Motions from Delegates and RCA members present. Forum for the Delegate Couples or RCA members to present any questions, suggestions, or concerns.	1:20 pm	70 min.
17.	Adjournment	2:30 pm	- - -
18.	Closing Prayer: Unity Prayer.	2:30 pm	- - -