



RECOVERING COUPLES ANONYMOUS
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RCA Annual Report for 2007-08

<u>Contents:</u>	<u>Page:</u>
Chair Report.....	2
Vice Chair Report	6
RCA Treasurer’s Report	8
The Seventh Tradition Committee.....	10
Structure Committee	11
Outreach Committee	11
Literature Committee	14
Communications: Hand-in-Hand Committee	14
Communications: Website Committee.....	14.
Office Overview Committee.....	15
Sponsorship Committee	16
Convention Support Committee.....	17
7th Tradition Donations	19
WSO Office Report.....	20
 <u>Attachment 1 Profit and Loss statement</u>	
 <u>Attachment 2 Multi-year charts</u>	

Chair Report 2007– 2008

Hi RCA fellowship,

Did you know that RCA is 20 years old?...and this is the 17th convention! On this 20th anniversary of RCA, there is gratitude for the gift of RCA. On this 20th anniversary let's remember those couples who are still suffering.

Please take the time to read this annual report. It will inform you about the RCA World Service Office, the RCA World Service Board and what all the RCA committees are doing. There are about 60+ RCAers doing a lot of service work for the RCA fellowship. Reading about each committee's work may inspire you to serve RCA. Serving helps you stay in recovery.

As the 2007-08 chair I can simply report that there have been a lot of changes...and change is good.

As I work on RCA I have a little memo taped to my computer so I can see it. Every day I remind myself. ... **Is what we are doing good for the RCA fellowship?** The World Service Board needs to make decisions that are good for the fellowship not serve themselves.

Referring to the RCA bylaws....

1.2 Purpose. The purpose of W.S.O. is to serve the Member Groups and couple members of the fellowship of Recovering Couples Anonymous...as guided by the 12 Steps and 12 Traditions.

1.2.1 Types of Service. The services provided by W.S.O. shall include but shall not be limited to:

1.2.1.1 Literature. Approving and publishing R.C.A. literature, including the book entitled, Recovering Couples Anonymous and various pamphlets.

1.2.1.2 Communications. Communicating with Member Groups and members of R.C.A., to include public relations, publication of a directory of R.C.A. meetings.

1.2.1.3 Convention. Sponsoring and organizing the Annual National R.C.A. Convention

1.2.1.4 Committees. Appointing and directing any committees to serve the purposes of W.S.O.

Furthermore, WSB's main role is to expedite the RCA WSO Finances. The WSB needs to oversee that the WSO is structured and organized so that it can best serve the RCA fellowship. The WSB needs to keep the WSO in Oakland open so that there is a person in World Service Office available to answer calls and emails and send out RCA literature so that the RCA message is carried to those couples still suffering.

The World Service Office financial year runs from July 1, 2007 to June 30th 2008. When this elected World Service Board first met last year in St. Louis on Aug. 5th, 2007 some goals were identified early in the year and some goals evolved. The 2007-08 board set their goals based on feedback from the fellowship, from information the Office Manager gave the board, from phone calls that came from the fellowship to the WSO, from the Outreach committee and from the 2000 vision survey results.

Here were the WSB's 07-08 goals:

- **Restructure the WSO.** In December Steve A the Office Manager gave notice to the Board that it was time for him to move on to new journey in his life. The Board focused on getting the finances and files and important documents in good order, getting the website meeting directory up to date, getting a new computer, making sure all RCA literature orders were filled, etc. The maintenance of important documentary records (IRS letters, incorporation papers, business license, rental agreements, tax returns, etc.) is a structural problem that the board is addressing.
- **Continue reviewing the WSO financial situation** and take the necessary actions to improve the WSO financial status and to make some fundamental changes in the operation of the WSO and its office and to create a prudent reserve. All this year and last year there was a continued, intensive financial review

by the Board. Because of the dedicated efforts of our Treasurer and our Co-Treasurer, our Fellowship now has the financial information needed to make the decisions facing us in regard to the WSO's finances. Thanks to Steve S treasurer and Andy co-treasurer who have finally seen the fruit of their 2 years of hard work (see treasurers report...their multi year analysis is very clear). For the last 2 years they have analyzed the financial picture of the WSO. Also, the rigorous honesty of the 06-07 Board meant that they had to deal with a number of unexpected transition problems at the beginning of that term. In 06-07 the WSO had to pay out money to the Board of Equalization on back sales tax owed and a huge parliamentary bill. Now that is behind us. There are no more outstanding bills.

- Keep **working on the 4th edition blue book** (see literature committee report)... Selling the 3rd edition was a wise decision for the good of the fellowship. Thanks to the anonymous group of RCA donors who donated \$2500 for the reprinting of 1000 3rd edition. The profit is \$12 on each 3rd edition Blue book. The profit WSO presently has is a reflection of those 3rd edition sales. Now that WSO has a profit, the fellowship can have the new 4th edition when it is complete and the fellowship can have some additional new literature. Thanks to the literature committee who meet every Tuesday to revise the 4th edition. They have made great progress and we all know that doing something well takes time. We can guesstimate that the 4th edition may be available in a year from now. We hope by the Florida Convention in October 2009 the fellowship can have the opportunity to approve the 4th edition. Then it could become the first elected delegates conference approved RCA blue book. The 3rd edition was RCA approved in 1996 by the conference attendees.
- Work towards **new literature for the RCA members....** Glen and Diane a long time couple in RCA has gifted the RCA fellowship a 12 step book with a fresh new look at working the 12 steps. It is their gift to RCA...much like Bill W. wrote literature for AA. Many RCA groups have declared that their group needs some new literature. Discussion about this book gifted to the fellowship will be part of the SF business meeting. The book is complete and could be available for sale as early as December. In Florida it could be brought to the fellowship and the fellowship could have it conference approved. We want the fellowship to have a say in the next steps of this well written 12 step book. It is an item on the SF business meeting.
- Continue **Outreach to all 130 groups** (see outreach report) I started out on the Outreach committee in 2005. Jane, JoAnn and I called nearly all 100 RCA groups. That was hard work. The RCA groups were surprised and delighted and curious to get a call from the Board. Now the outreach committee has grown and a large team of RCAers call all the groups. If Outreach missed you, we apologize. ...**Is your contact info up to date on the website?...The WSO is counting on you to take the responsibility to keep it up to date.**
- Continue to **implement the delegate-voting structure adopted** at the Boston RCA convention in 2006 so that elected delegate couples would bring the informed conscience of their groups to the business meeting in San Francisco either in person or by mail. For groups that cannot attend the business meeting, the mail in vote was a great idea brought forward by the Boston RCA convention delegates.
- Continue to create **RCA standing committees** with full complement of 3 volunteers or more and a chair. With LOTS of volunteers on each committee, there are RCAers who have a pulse on fellowship and the WSO. These committees also inform the World Service Board. The chair and vice chair shared the responsibility of attending most committee meetings.
- **Support the RCA convention in San Francisco** (see convention support committee report)
- **Support the Florida RCA convention 2009**
- Take some **action steps on revitalization of RCA** based on feedback from the fellowship
- Work towards **more Sponsorship Couples**. Outreach calls revealed this was really needed. (see sponsorship committee report)
- Get the **Hand in Hand out 4 times a year** Strive to include more recovery stories from the fellowship. Thanks to Elise! She edited all the pieces for the Hand in Hand. As the year progressed more and more RCAers wrote in the Hand in Hand...I particularly enjoyed the discussion article on outside literature where about 8 RCAers weighed in. There was controversy alright! But that was healthy as there was the

goal of learning from each other. Another topic several folks started discussing was attracting folks to RCA through TV...lots to think about there ...maybe it will make it to a future Hand in Hand.

Who served on the 07-08 World Service Board?

Jade (chair of adhoc editor committee) and Gladys (secretary from Apr. to present) Eugene, OR elected 06

Andrea R (OOC Chair and Co-treasurer) and Steve S (treasurer and structure) Hawaii elected 06

Dan O'C (chair of Structure and Website) and Kate M. (Vice Chair) MD elected 06

Gerrie (Chair) and Randy (Chair of 7th Tradition) Winnipeg, Manitoba elected 06

Bob (Secretary) and Keren Braintree, MA (resigned in May 08) elected 06

Wayne and Linda NY (resigned in March 08) elected 06

Allan (OOC) and Kathy (Mid US Outreach) Minneapolis elected 07

Tony (Literature) and Mel Hawaii elected 07

Vicky (East Coast Outreach) and Jerry (Co-Chairs of the FL 2009 convention) Florida elected 07

Alternate Couple

Shelly (Sponsorship committee and SF Convention committee) and Gordon CA elected 07

This elected board met 9 times this year (3 times in person and 6 telephone conference calls). There was amazing commitment from each couple on the board. At every meeting there was a quorum. **They were committed to attending all Board meetings, attending the face to face and attending the RCA Business meetings and Convention and working on a committee.**

The experience of being the Board chair was challenging. I have grown up so much.

Handling conflict is not so scary any more.

I have learned **not** to take things personally.

I have made mistakes but I admitted to them and fixed my mistakes.

I was triggered. But I knew it was my responsibility to address what triggers me. I learned that I need to take responsibility for what I need when I was triggered...be it a glass of water, a timeout to think, more recovery meetings, call an RCA friend, talk it out. I learned to say my feelings but not in that tone where others would feel blamed. I learned that being on the board is doing business. It is not a recovery meeting and we have to conduct ourselves in an adult fashion.

I have had to really work the program... it works... if you work it!

I could not do this alone.

Gratitude

Thank you Great Spirit!

Thanks to Randy (my committed and supportive partner in life), Bob F and Betsy, Kate the vice chair and Dan the past chair, Jane W., Vicky, Jade. They were really there for me all year long. They say two heads are better than one. I surrounded myself with many heartfelt folks...they had a history in RCA, they had plenty of general service experience, they worked their programs, they were willing to ask me the hard questions or confront me kindly, they gave me praise in this praise deprived society we live in, they had a great sense of humour because humour is a great healer.

The Board and the Fellowship owe a debt of gratitude to the many RCA members who have worked so hard on the various WSO committees.

Thanks to a high functioning Board. It was the team effort that made my life as chair far easier. There were many emails. We kept each other informed...we need to be an informed board.

Thanks to Elise our very trusty volunteer at WSO. Elise has handled all the RCA merchandise orders for nearly the last 2 years as she volunteered with Steve A. When Steve A. transitioned to a new career, Elise was the one with the know-how of the WSO and held down the *fort*.

Thanks Andy and the Office Overview Committee (OOC.) OOC searched for an Office Co-ordinator to replace Steve A. and Brian stepped up as an interim Office Co-ordinator (Please read the OOC report and WSO report)

Thanks Bob and Gladys who took the minutes for each World Service Board meeting. They are all posted on the website under World Service Board.

A special note of thanks from the Board and the Fellowship to **Steve A.** We appreciated his hard-working efforts in support of the Fellowship while serving as the WSO office manager. The debt that our Fellowship owes to Steve for his long and faithful and steady service is incalculable.

Thanks to the elected delegate couples bringing the conscience of their groups and attending the business meeting in person. Thanks to the RCA groups that mailed in their votes. This shows that you take your responsibility to RCA seriously.

Board Membership: We began the year with nine couples on the Board and two alternate couples. Three of the couples were new this year, while six couples were on last year's Board. We are ending the year with seven couples on the Board. Two couples were unable to complete their terms on the Board this year: Keren irw Bob and Wayne and Linda. We wish them lots of love, joy, serenity and laughter. Thus, there are openings for two couples... (possibly four couples) on the Board and for two alternate couples.

Board Meetings: By the end of the San Francisco 2008 convention, the Board will have held nine meetings, beginning with the election meeting of August 5, 2007. Three of those meetings will have been face-to-face meetings including the first meeting in St. Louis and last meeting in SF, as well as the three-day Face-to-Face meeting that was held in Fort Lauderdale on February 22 through to February 24, 2008. The other six meetings were telephone conference call meetings.

The Workings of the Board: The Board has operated in a very co-operative fashion with the vast majority of the Board's decisions made by unanimous consent. The 9 couples serving on the Board have worked diligently in serving our Fellowship. Most members of the board has been active on a committee. I believe Board members need to come from the committees. By serving on a committee you will get a pulse on the WSO and RCA. I think that route to the board is preferable to being parachuted into the board without doing the learning/grunt work.

This year I felt like I was in a healthy family...where we could talk, feel and trust.

The future of RCA

At this 20th anniversary our first duty is to maintain what we have now. We need to be vigilant. There is no room for complacency. We have rallied to meet and transcend crisis and failure. Problems moved us forward. During the afternoon at the business meeting I hope the RCA fellowship will have the dedication, courage and imagination to take actions that will move RCA forward. I think we need to open wider every means of news and channels to reach the couples still suffering. Look at the consequences of broken relationships and the suffering children.

Furthermore, we must not take for granted that RCA will be here forever. It is here because of RCA members' special attention and contributions to 7th traditions. It is possible that half the RCA groups have little concern for RCA's welfare. I think they just haven't seen the need.

In my heart I believe that every RCA couple who has found greater caring, commitment and communication in their relationship because of RCA wants to do what they can for the longevity of RCA.

We have our RCA recovery because of our willingness to do the work.

Let us not forget that each and every RCA couple also has a part to do in the well being of RCA itself.

So as we **renew our relationship** this weekend in San Francisco, I invite your coupleship to rededicate to the future of RCA as well.

Sincerely,
Gerrie IRW Randy

Vice Chair Report

The Vice-Chair, according to the bylaws, is to coordinate all committees. The committees are:

1. Communications Committee (including Hand-in-Hand and Website)
2. Convention Support Committee
3. Ethics Committee
4. Literature Committee
5. Office Overview Committee
6. Outreach Committee
7. Seventh Tradition Committee
8. Structure Committee
9. Executive Committee.

Shortly after the Convention in St. Louis, I went about the task of providing volunteers for the above committees by referring to the volunteer sign up sheet from the convention and asking the vice chair from last year Gerrie P. if she had other names. I quickly had to learn new computer skills to create these committees. The committees were advised of their volunteers by mid September for the most part and it was the Committee's responsibility to appoint the chair and the chair in turn set up the meetings. The Chair position should be rotated yearly.

I must give thanks to all the committees for doing their part and continuing throughout the year. I worked especially closely with the Literature Committee, the Hand in Hand part of the Communications Committee and the Outreach Committee. Starting in October, the literature committee worked weekly to diligently incorporate the "draft feedback" into the draft Fourth Edition. I want to thank, Carl S (chair), Karl S.(secretary), Tony, Alexandra and Joe, and Mary Monica who have showed up faithfully every Tuesday (with few exceptions) to keep this revision work going. As hard working as they are, it appears that the editing will not be complete until possibly the Florida Convention in 2009. As Vice Chair, I sat in on these Tuesday night weekly meetings and then realized that I had become very much a part of the Committee. I am proud to have been a part of that group all year.

The Hand in Hand Committee consisted of Elise the editor, Dennis the format person and myself. I want to offer special thanks to Elise and Dennis, for without them, there would be no Hand in Hand. We had some other folks who helped out by "Reading articles for content" when asked. I'd like to thank Bob P, Jade and Gladys, Gerrie P., and Vickie irw Mark, Cliff irw Barb and Steve S for this service.

The Outreach Committee has four dedicated co-chairs and many dedicated team members that they count on to get the word out to the fellowship several times a year. In September of 2007, I divided up the country into 4 regions, East, Mid West, West including International groups and then Canada. Vicky irw Jerry is our East Coast co-chair, Michele irw Ray our Mid-West co-chair, Shelly irw Gordon co-chair for the West and International groups and Gerrie irw Randy co-chair working with the Canadian groups. These women have consistently called or emailed their team members who in turn email their particular groups to get information out concerning WSO business. In particular, through the transition of the WSO office starting in March their input regarding groups information has been invaluable in helping create a directory and website addresses that are more accurate than ever. Progress not perfection.

As Vice chair this year, I also organized the conference calls for all the WSB meetings through FreeConference.com. There were six phone meetings and three Face to Face meetings (counting both before and after the convention as two). Creating a common time for the Board to meet by phone was not an easy task with everyone's varied schedules. Because of the team concept and cooperation of this Board, we always managed to have a meeting when it was necessary. It is a requirement for Board members to be at all but two meetings, and you must excuse yourself if you can't make the meeting. With this Board we always had a quorum and generally everyone was there with the exception of two couples who needed to resign due to family issues toward the end of the Board year. I have enjoyed working with this very functional 2007-2008 Board of Trustees.

As I worked as the chair of Outreach, I learned about committee work from Gerrie P. the past Vice Chair and Outreach chair in 2007, The following guidelines for committee work were developed 2 years ago by Jane W. and Gerrie.

- Committees need to have three members to operate otherwise the committee is inactive.
- Committees elect their chair or co-chairs at their first meeting
- Committee Chairs are responsible for maintaining their committee members' contact information and updating it as the Committee members change. This information should be given to the Office Consultant as changes happen. The Vice Chair gives the OC the names on the committee initially.
- Committee Chairs are responsible for coordinating with their members and inviting all their committee members to all their meetings in order to operate transparently.
- Committee Chairs use the open communication of e-mail to announce their meeting times and teleconference numbers with access codes to their committee members. Invite the WSB Chair and Vice-Chair.
- Committee Chairs use free services available for Conference calling to hold open meetings, which allows all attendees to shoulder the same expense, paying only the long distance charge
- Committee members work **in a responsible manner** to serve the fellowship **starting and finishing their jobs**
- Committees accept and seek out suggestions from the Fellowship in order to address the needs of the fellowship.
- Committees look at the feedback from the Fellowship at large to spark their service/projects, (i.e. the group conscience of the RCA conference, info collected from Outreach committee, surveys, phone calls to groups, information from the Office Consultant)
- Committee Chairs assure that brief minutes are taken at their meetings and attend WSB meetings to present a brief report at WSB meetings
- Committee Chairs and members write an annual report in July about their service work.
- Most committees start their work around the first week in OCT.

When I was first elected to serve on the board of trustees in 2006-07 in Boston, I soon realized I had a lot to learn in order to serve on the board and serve the fellowship. I had no knowledge of the member groups or Committees. My partner Dan O. was voted in as the chair and I had to learn fast. I do think that it is best to do Committee work first, so you have some idea of what the fellowship is about. Since he also joined the Structure Committee, I decided to join him on the Structure Committee (everyone on the Board should be part of a committee), I thought I'd take the easy way out. Was I wrong. Structure is difficult but it is the backbone of an organization because it creates the rules/by-laws that help the organization function well for the fellowship. I learned a great deal about RCA from that committee and I value my time on it. I have now served on the Outreach, Literature, Communications Committee both Hand in Hand and Website as well as the Structure Committee for the past two years, and have been to the past four consecutive conventions. I have had the great pleasure of talking and sharing with many RCA members.

It has been a pleasure to work with this current Board of Trustees elected to serve from 2007 to 2008 because they have participated in a great deal of WSB committee work, by either helping on Outreach, doing lots of service in their own group or running an RCA convention prior to being on the Board. This Board often reminded each other at World Service Board meetings... ***"Is what we are doing... good for the RCA fellowship?"***

This year I have grown a lot through being on the Board as well as being part of the Executive Committee. I had to grow and use my recovery tools to stay a functioning part of the team. Principles above personalities was a very important theme for my recovery.

The purpose of the WSB: ... to serve the member groups of RCA guided by the 12 steps and 12 traditions... rotation is important ...trustees are the caretakers and expeditors of world services...the group conscience decrees the terms upon which its leaders shall serve...(RCA BLUE book 1996)

RCA Treasurers Report
2007-2008

The process of changing the WSO from a single person unit to a more diverse system, started in the 2006-2007 term, is continuing. We have contracted a bookkeeping company, Compleat Small Business Services, to take care of the bookkeeping needs of the WSO. We have also contracted with an Office Coordinator to set-up office management systems that are more user friendly for multiple users. The transition has been challenging. The establishment of the Office Overview Committee last year has been an important part of this transition. They have been meeting weekly to keep the growth of the WSO on a steady path. As this is a standing committee, these members will continue to do the Office Overview as the new Board of Trustees comes into service after this convention.

The financial changes we have begun to implement are separating out literature and merchandise sale and expenses as to better know the net sales income to the WSO and routine reconciliation of Quick Books account and bank statements. We are also looking to improve the convention to convention interface. This process needs to be handled between convention committees and should be taken out of the WSO's hands. This is an item for the new Board of Trustees and points out the need for strong standing committees.

Attached is the Annual Financial report based upon the profit and loss statement from our QuickBooks program, reconciled with the bank statements. There was a net income of \$9435.61, not counting the \$1120 convention seed fund. This profit and loss statement plus a summarizing report are attached.

For this annual financial report, the first 2 quarters were under the old system and the last 2 quarters under the new system. As a result of this transition in bookkeeping, there are categories in the financial report that are a one-time adjustment for the transition period:

1. Unallocated income (\$3,670.19) – incomes on bank statement not in QB from first 2 quarters
2. Reconciliation discrepancies (-\$73.42) – arose when the new bookkeeper performed a reconciliation with the checking account statements.
3. Miscellaneous expenses (\$440.79) - expenses that were not categorized in the previous system.

With these new systems in place we feel that the Fellowship is in a better financial condition with more transparency than it has been in along time. We are now set to grow and prosper in the future. The standing committees structure is in place to do the work necessary to have a strong healthy RCA fellowship.

Thank you for letting us be of service.

Steve S. irw Andy R.
Treasurer and Co-Treasurer

RCA Treasurer's Report 2007-08 fiscal year

Donation Income:

7 th tradition donations	28 groups	\$11055.57
Individual donations		5811.74
Special Events & Other donations		3733.80
Unallocated income		3670.19*
Other income		62.46
TOTAL DONATION INCOME:		<u>\$24,333.76</u>

*One time "unknown" source due to change in Bookkeeping procedures.

WSO expenses:

Finance chgs	333.28
Computer/equipment	224.95
Office Supplies	379.62
Internet	108.24
USPS Box rent	274.00
Telephone & Internet	1,003.54
Insurance	1,614.20
Rent	6,928.44
Professional fees	3,693.80
Consultants	10,485.18
Misc expenses	440.79
Taxes 7 Licenses	417.09
Reconciliation discrepancies	-73.42
TOTAL WSO EXPENSES:	<u>\$25,829.71</u>

Merchandise P/L:

Merchandise Income:	14,952.22
Cost of Merchandise:	4,020.66
Net Merchandise Income:	<u>\$10,931.56</u>

Total Income Available to WSO:	\$35,265.32
Less Total WSO Expenses:	<u>25,829.71</u>

NET INCOME FOR FY 2007-08: \$9,435.61

<u>Funds on hand, 6/30/2008:</u>	General Cash	\$5,530.50
	Convention Seed Funds	1,120.00
	4 th Ed. Bluebook Printing Fund	<u>\$3097.00</u>
	TOTAL	<u>\$9,474.50</u>

*****See Profit and Loss Statement Appendix 1**

*****See Multi-year analysis charts by treasurer and co-treasurer Appendix 2**

7th Tradition Donations

Greetings from Randy ir and love w Gerrie,

I was asked last fall to chair 7th tradition. I feel I have not given enough time to have done this job properly even though I also believe it should be the simplest job in RCA. A lot of credit should be given to Andy and Steve (treasurers). Because of their hard work on creating spread sheets we can see exactly what has happened financially last year and the financial trends from previous years.

Our committee had 2 meetings. My gratitude to Joe & Alexandra , Jade & Gladys, Karl S.

We know that 7th tradition is down this year but also that the number of groups is growing slowly but steady. We also know that less than 50% of groups are donating to WSO. Please ask yourselves... why might that be?

We also know that our financial picture is not nearly as bleak as it was even a year ago. I believe the current board has been very financially prudent and has taken great strides at getting RCA's financial house in order.

There are quite simply 3 revenue streams for RCA WSO.

1. **The annual convention** It's great to receive a financial shot at the beginning of our fiscal year but it's primary importance is to carry the message via recovery meetings, help to develop "informed group consciences" at the business meeting but absolutely most of all to have fun and celebrate our progress as recovering couples.
2. An important revenue stream for RCA is **literature**. I believe sometimes we have underestimated the importance of that. Although some might think literature should be sold for cost, I can say that not too long ago it was and if it had continued there would have been no money for new or old literature never mind keeping WSO's doors open.
3. The 3rd source of income for RCA WSO is of course **7th tradition**. Some past board members have told me that to be truly self supporting we should be able to rely solely on 7th tradition and have our literature online free. It is an interesting idea. I'm not sure all would agree but I do believe that 7th tradition from group or individual donations is hugely important because it keeps WSO's doors open so that RCA's message of hope can be carried to struggling couples .

Now...the reason I feel 7th tradition committee's job should be the simplest is this:

We know there are currently over 130 groups. I'm going to go out on a bit of a limb and guess there is an average of 5 couples per group. If all couples contributed \$1/wk. OR \$4/month or just \$50/year RCA would have over \$33,000/yr. It's very simple math and something I hope ALL groups will consider over the upcoming year .

This board experience has been absolutely "Wonder Full" for Gerrie and me. We will truly miss the ones who won't be coming to San Francisco. We keep them in our hearts.

Randy W. ir and love w Gerrie

Structure Committee

The members of the 2007-2008 Structure Committee have been: Steve S., Karl S., Richard, Brian and Dan. Dan has served as the chair and Steve S has served as the secretary. The Structure Committee has had three telephone meetings during the course of the year with much of the committee's work accomplished through the exchange of e-mails.

The committee updated the bylaws with the changes adopted at the 2007 business meeting and prepared the first compilation of the fellowship's Special Rules of Order including the special rule adopted at the 2007 business meeting. Both documents were posted on the website.

The second task of the committee was the preparation of the materials for the by-mailing voting of the two proposed amendments to the bylaws that the delegates at the 2007 business meeting directed to be sent to the fellowship for by-mail voting. These materials were posted on the website in February 2008 with copies also sent by e-mail to the Group Contact Couples. Twenty-four groups submitted by-mail ballots on the two proposed amendments. The amendment to delete the two-term limit on service on the Board of Trustees was approved with the votes as follows: 20 yes, 3 no, and 1 abstention. This was 87.0% in favor with a 75% majority required to pass. The amendment to establish an independent Ethics Committee was not approved with the votes as follows: 15 yes, 8 no, and 1 abstention. This was 62.5% in favor with a 75% majority required to pass.

The next task has been the preparation of proposed amendments to the bylaws to be voted at the 2008 business meeting. Four proposed amendments have been sent out to the GCC's and posted on the website. One of the proposed amendments was requested by an RCA member.

The committee continues to prepare for the 2008 business meeting by assisting with the request for designation of delegate couples and by providing assistance on the meeting agenda. The same standing rules that were approved by the delegates for use at the 2007 business meeting will be proposed for use at the 2008 business meeting.

The Structure Committee would like to thank all members of the Fellowship for their input to and assistance with the work of the committee. Special thanks and recognition is due to those 24 member groups who participated in the by-mail voting this past Spring.

Dan O'C, Chair, 2007-2008 Structure Committee

Outreach Committee Report

Kate M. Vice Chair and Chair of Outreach

The Outreach Committee has four dedicated co-chairs and many dedicated team members that they count on to get the word out. In September of 2007, I divided up the country into 4 regions, East, Mid West, West including International groups and then Canada. Vicky irw Jerry is our East Coast co-chair, Michele irw Ray our Mid-West co-chair, Shelly irw Gordon co-chair for the West and International groups and Gerrie irw Randy co-chair working with the Canadian groups. These women have consistently called or emailed their team members who in turn email their particular groups to get information out concerning WSO business. Through the transition of the WSO office starting in March their input regarding groups has been invaluable in helping create a directory and a web site addresses that are more accurate than ever. Progress not perfection. The following are individual reports from the Co-Chairs. The tasks mentioned by one Co-Chair were most likely done by all but just in their own style.

RCA OUTREACH COMMITTEE: WESTERN REGION & INTERNATIONAL

Shelly G. - ANNUAL REPORT 2007-2008

This is also my first year in this committee. I learned a lot and rediscovered my commitment to seeing RCA flourish in the US and the world! While I didn't have specific goals, HP brought us new groups from other continents as well as the U.S.

Special appreciations to the Outreach teams, Kate, Dan, Bob F. and Gerrie for helping me navigate and listen to my rants with generosity and graciousness!

Here are the states and countries we covered, with the help of Outreach volunteers:

- Alaska
- Arizona
- California
- Hawaii
- Montana
- New Mexico
- Oregon
- Utah
- Washington

International (new meetings in 2008):

- India – a group started in Guragon
- Dominican Republic – a group started in Santo Domingo
- South Africa – a new group is starting up this August in Johannesburg
- Hungary – started in 2007 (?) Budhapest and Kecskemet
- England – started in 2008 (?) Guilford, Surrey

We lost some Outreach volunteers for the Western Region and gained some new ones. For remaining groups in Western region and other countries I am the temporary Outreach volunteer for the GCCs of those groups. I made contact with every group in the Western regional and international that was not represented by an Outreach volunteer. I reconfirmed the GCCs for those groups. I continue to send them Fellowship updates to those GCCs, as well as my Outreach volunteers to deliver to their GCCs.

I sent out the following communiqués:

- registration for RCA Convention 2008
- voting on bylaw amendments (twice, including simplified description of issues and amendments)
- 3 issues of Hand 'n Hand (latest one pending)
- RCA Day in Spring 2008
- Half-day retreat in Florida
- Query to Bay Area groups seeking new office manager at WSO
- Solicitation for Hand n Hand articles on sponsorship

I sent out queries looking for Spanish-speaking couples interested in sponsorship for the Dominican Republic group. No response at this time.

Cleaned up discrepancies re: GCCs in Western Coast region and new international groups, sent out by Dan O. in May 2008.

Made regular updates to Bob F. on status of meetings and GCCs in Western region and international groups, as I learned about them.

RCA OUTREACH COMMITTEE EASTCOAST REGION
Vicky T. - ANNUAL REPORT 2007-2008

This is my first year in this committee. I feel it is a privilege for me to work together with dedicated members of this fellowship like Gerrie, Kate, Shelly, and Michele who share the idea of how important this committee is in keeping the fellowship informed. Goals were reached to carry the message to all of RCA fellowship. This opportunity has been an amazing and rewarding experience for me and I am so very grateful to feel part of this very important committee and the fellowship.

My appreciations to Bob F. and Dan O. for helping us achieve regular meeting directory updates, procedures and web system that makes the job of reaching everyone more affective and consistent. My appreciation also to my partner Jerry for his unconditional support.

Thank you East Coast Team Couples! that traveled within their states and made phone calls, networked with other RCA group members and helped in communicating with the fellowship on a regular basis to support and reinforce outreach efforts.

Presently for the East-Coast Region there are 38 RCA Meetings-16 Team Couples-43 Phone member Couples
Outline of tasks and accomplishments:

- Created Spreadsheet by States and GCC information.
- Created List of Team Couples per State and contact info.
- Delegated Team Couples according to their home state
- Kept track of new meetings for region and info.
- Updated all GCC names and contact info.
- Encouraged region to attend recovery RCA phone meetings.
- Shared the importance of the Newsletter subscriptions.
- Requested outreach feedback from groups and members.
- Connected and Supported via Phone/email to new GCC.
- Communicated via email to the region every two months.
- Informed of RCA/WSO Special Announcements to all.
- Offered temporary sponsorship or support within.

Mid-West Co-Chair Michele irw Ray

The states I handled myself were:

Michigan (My home state)

Missouri

Louisiana

Iowa

Indiana

Nebraska

Kathy irw Allan was handling:

Minnesota

Wisconsin

Kansas

Illinois

Ohio

Tennessee
and probably more

Texas - I called some and Nancy irw Richard from Dallas meeting took care of most of Texas.

Gerrie irw Randy was the co-chair for all of Canada and North Dakota and Germany. There are 8 Canadian RCA groups: Nainamo/Victoria, White Rock, Calgary, 2 in Winnipeg, Hamilton, London and Montreal. Gerrie is the main inspiration and effort behind the Outreach Committee. Her tireless efforts in the past three years have helped Outreach be a significant force in keeping the fellowship informed.

Thank you Outreach co-chairs and the numerous team members supporting the Outreach Committee.

Literature Committee Report

Starting in October, the literature committee diligently worked weekly to incorporate the “feedback from the fellowship” into the 2006 draft Fourth Edition. I want to thank, Carl S (chair), Karl S.(secretary), Tony, Alexandra and Joe, and Mary Monica who have showed up faithfully every Tuesday (with few exceptions) to keep this revision work going. Carla and George had to drop from the Committee early on for personal reasons. As hard working as the Committee is, it appears that this modification will not be complete until possibly the Florida Convention in 2009. As Vice Chair, I sat in on these Tuesday night weekly meetings. I soon realized that I had become very much a part of the Committee. I am proud to have been a part of that group all year and look forward to working with them as we continue this project after the Convention. The following comments are from the Chair of the Literature Committee.

"In what he believed was the intention of the Fellowship and the Board, the Chair proposed an outline of what he thought would have the revised manuscript ready for the 2008 Convention. The Committee rejected this proposal in favor of a more intense revision that will not be ready by the 2008 Convention but should be a better revision when it is finished." " During this year the Board stopped the publication of the 4th edition having the 3rd edition as the only version for sale in print. The Literature Committee opposed this action feeling the 4th edition was the preferred edition with the 3rd available only to those specifically requesting it. This view was rejected by the Board."

Communications: Hand-in-Hand Committee

The Hand in Hand Committee consisted of Elise the editor, Dennis the format person and myself. I want to offer special thanks to Elise and Dennis, for without them, there would be no Hand in Hand. We had some other folks who helped out by “Reading articles for content” when asked. I’d like to thank Bob P, Jade and Gladys, Gerrie P., and Vickie irw Mark, Cliff irw Barb and Steve S for this service.

Communications: Website Committee

The members of the 2007-2008 Website Committee have been: Gerrie, Kate, and Dan. Dan has served as the chair. The committee has had multiple telephone conversations during the course of the year with much of the committee’s work accomplished through the exchange of e-mails.

In early March 2008, the long-term RCA webmaster, Josie Hurt ended her contract with the RCA WSO. The committee thanks Josie for her many years of service to RCA. The committee prepared a contract for a new website service provider and conducted a detailed evaluation of five potential contractors to provide the required website support services. The committee was fortunate to have expressions of interest from each very competent contractors. With the approval of the Board of Trustees, a contract was signed on March 27, 2008 with Fantaz Webs of Baldwinsville, New York. The contractor has assigned Shannon Nichols as the RCA WSO webmaster. Shannon’s effort since the commencement of this new contract have been truly outstanding.

A major effort has been made to update the Global Directory on the website. Additional numbers of postings have been added to and updated on the website. Other corrections and improvements have been made as the need has arisen.

As an interim measure during the transition to a new WSO Office structure, the committee has taken on the responsibility for sending out notices sent to the GCC's from the website. The committee is extremely pleased with the timely, expert, and outstanding website support services that have been provided by our new webmaster, Shannon Nichols. The committee is in the process of evaluating additional improvements to the website and would welcome any suggestions from the Fellowship.

Office Overview Committee of RCA **Annual Report 2007-08**

This year we built upon the beginning of last year's reestablishment of this standing committee. Its task is to oversee the routine functions of the World Service Office of RCA for the Fellowship, under the guidance of the RCA Board of Trustees.

At our December meeting in Berkeley, CA, Steve A., our long-term WSO Office Manager, let us know that he would be moving beyond the RCA WSO Office Manager Contract, a Contract he has maintained for over 5 years. This information, in addition to turning over the Quick Books Financial Accounting to a professional bookkeeper, led the OOC to extensive interviews of two Bay Area Accountants. We chose to contract Doug Condie, C.P.A. as the RCA financial contractor/bookkeeper to do all WSO accounting, bank depositing and bill-paying, keeping record of all transactions in Quick Books, and making quarterly financial reports to the Treasurer and the RCA Board¹. He also prepared the 2006-07 tax return for the IRS. This transfer of financial/accounting operations freed up Steve A., who gradually lessened his hours at WSO. The Board, under OOC recommendation, contracted RCA member Brian R. as Interim Office Coordinator to integrate work by the Financial Contractor/Bookkeeper (Doug Condie, C.P.A.) and the new Webmaster (contracted by the Board through the Website Committee) to

- reorganize the WSO files
- establish WSO Procedures for approval by the Board
- make sure the phone, orders, and emails are handled effectively.

Our two contractors are being helped with these tasks by RCA volunteers to WSO. Overview is achieved with weekly phone meetings of the Office Overview Committee. In order to keep the Board informed during this transition period for the WSO, the Chair, Vice-Chair, and the Website Committee Chair are invited to the weekly OOC meetings. Three standing Board members are also members of the OOC, one of them being the current RCA Treasurer.

So far the transition has been full of challenges, but we are all working together, communicating by phone and email regularly and so far things are being handled effectively.

We have adopted a Mission Statement for the Office Overview Committee of RCA:

“The mission of the Office Overview Committee is to support and provide direction to the WSO Office and to the Board of Trustees regarding performance of the Office staff and maintenance of routine Office operating procedures, consistent with the goals of serving the RCA fellowship and carrying the RCA message of couple recovery.”

Yours in service,

Office Overview Committee of RCA

1. Technical Note: RCA By-Laws dictate that the “Office Manager” handle all RCA funds. Until this By-Law is amended, Doug Condie, C.P.A., has contracted with RCA as “Office Manager” as he is handling all RCA funds.

Sponsorship Committee Annual Report

This fledgling Committee was suggested at the Saint Louis Convention and has met four times starting in February. Participants have been brainstorming and striving toward a mission statement for the Committee along with some possible service goals and tasks. Perhaps there will be greater mission focus, Committee participation, and more robust contribution to the Fellowship after the August San Francisco Convention.

Participants’ sharing of experience plus perspectives has included:

- * There seem to be many barriers both to sponsoring and to being sponsored in RCA.
- * Step groups have been helpful in that a form of co-sponsorship often takes place when couples collectively work one Step each month.

One tangible contribution by the Committee has been the sponsorship-focused articles appearing in Hand In Hand. Another contribution has been the offering of long-distance (phone) sponsorship to three specific RCA couples who contacted WSO seeking support. And the Outreach Committee has pitched in by notifying groups of this Committee’s existence and encouragement for more participants.

Some of the brainstorming around possible Sponsorship service goals has included:

- * RCA sponsorship can be emphasized as a CORE PART of the RCA program. And it can be energetically suggested that membership in RCA carries with it the implied spiritual obligation to make oneself available for sponsoring.
- * The Long-Distance Sponsorship List can be revived.
- * Ways can be sought to “Present Sponsorship In a More ‘You Can Do It’ Mode,” and especially to help new groups.
- * Current sponsor couples can be encouraged to let their sponsee couples know, “You’re ready to be sponsor couples yourselves. Go ahead and do it!”
- * Groups can have a “Welcome” packet for newcomers that includes the draft Blue Book section on Sponsorship as well as the April Hand In Hand article on Sponsorship.
- * Start a teleconference Step Group. Start a Yahoo blog on Sponsorship.
- * Sponsor couples can ask their sponsee couples what’s working and what’s not working for them, and share this experience with the Fellowship through the Committee.
- * For the SF Convention the Committee might find ways to emphasize both the need for more sponsor couples and also the benefits of being sponsored (and sponsoring).

* Perhaps some experienced RCA groups could be recruited who are willing to “show up” by phone to offer support to a new or struggling group, or to offer a meeting speaker couple, or to check in with the group from time to time and basically co-sponsor another group. This service has been initiated with Lincoln, Nebraska, RCA and Guildford, Surrey, United Kingdom RCA.

RCA Convention Support Committee

(source 1994 RCACC guidelines)

The purpose of the RCA Convention is to provide a recovering, clean and sober environment for couples within the fellowship of Recovering Couples Anonymous who are seeking to restore to their relationships the commitment and intimacy damaged or destroyed by their various addictions and co-addictions. It is our purpose to sustain their couple recovery, as well as our own, and to maintain the unity of all involved.

The dates for the RCA Convention are always the second weekend in August - that is, the weekend, which includes the second Saturday of the month of August (stated in the by-laws)

(We have had to be flexible because some states are extremely hot in the summer and not desirable for a convention in August)

It is hoped that the RCAC itself can serve as a major fund-raiser for the RCA fellowship. It is suggested that the RCACC steering Committee strive for excess revenues less expenses in an amount in the range of \$1,000 to \$1,500 to be sent to WSO in support of our World Service Office to help carry the RCA message. Location and Dates of the Annual RCA Convention (source 1994 RCACC guidelines)

The WSO Board of Trustees solicits nominations and bids and would like to designate the hosting city for the RCACC two (2) years in advance (however, this does not always happen). To support the greatest participation from the RCA fellowship internationally, and to support the growth of local fellowships, it is desired that the primary criterion for site selection be a rotation (Central, East, West,...) among sections of the country, in North America, and the world.

1991: Minneapolis

1992: Minneapolis

1993: West: San Francisco

1994: Central: St. Louis

1995: East: Washington, D.C. 1996: Central

1997: West

1998: Central: Minneapolis: Tenth Anniversary of RCA

1999: Florida

2000: Los Angeles

2001 Dallas

2002 Hawaii

2003 Philadelphia (East)

2004 Winnipeg, Canada (Central)

2005 San Diego (West)

2006 Boston (East)

2007 St. Louis (Central)

2008 20th anniversary of RCA in San Francisco (West)

2009 Fort Lauderdale (East)

2010 The Central's Turn PLEASE SUBMIT YOUR RCA GROUP'S INTENTION TO HOST THE CONVENTION to the BOARD in the FALL of 2008

2011 The West's Turn

Mexico?

Europe?

Convention Support committee provided support to the San Francisco RCA Convention steering committee. Before the San Francisco RCA convention World Service Office included Convention registration flyers in New-Meeting starter kits as appropriate, and in responses to all requests for general information on RCA. (Flyers were created and paid for by the RCAC Committee.)

The World Service Office emailed all Group Contact Couples RCA flyers about the convention. Dates and location of the convention, with a mailing address for information or registration, were publicized (several months in advance) in all 4 Hand In Hand newsletters and on the RCA website.

At the Winnipeg RCA Convention/Conference a motion was passed to collect seed money for future RCA conventions. \$400 US was collected in Winnipeg and passed along to San Diego. The San Diego attendees added another \$600 to the seed money. This \$1000 has been very useful to convention startup costs.

The current year's RCAC in SF promoted its upcoming convention at the prior convention in St. Louis.

The Convention Support Committee in collaboration with the Convention Steering committee provides for and schedules the Open Business Meeting in conjunction with the needs of the WSO Board. Customarily the Business Forum takes place on Friday. The nominations/elections of board members and committee members takes place on Sunday of the Convention.

The Convention Support committee included Darcy and Michael (SF RCA convention co-chairs), Lyrallen, Elizabeth, Tim, Bob and Betsy, Karl, Roberta and Bob, Brian and Linda, JoAnn, Dave and Kelly, Gerrie, Kate and Dan, Jerry and Vicky (FL RCA convention co-chairs). Mary Monica and Scott (St. Louis RCA convention co-chairs) and Bob and Keren (Boston RCA convention co-chairs) were available when asked.

The Board thanks Darcy who chaired the Convention Support committee and organized every meeting. Darcy's efforts were a true example of dedicated service to the Fellowship.

7th Tradition Donations

Donations	Jul '07 - Jun 08
Annual Meeting	1,120.00
7th 1 tradition (unidentified groups)***	1,294.77
Stepping Together London ON	100.00
Des Moines, Iowa - 55005	126.00
Eugene, OR - 77005	144.05
Ft. Worth, Tx 83020	600.00
Grand Haven, MI - 62015	162.60
Hamilton, ONT Canada 26005	100.00
Jamestown, CA - 45015	561.61
LA-Sun CLARE- 45045	249.56
Leesport, PA 78030	125.00
Los Altos, CA - 45060	500.00
Minneapolis, MN - 63015	87.00
Morgantown, WV - 88005	39.70
Norwell, MA - 61020	260.00
Oakland, CA - 45050	224.00
Oconomowoc, WI - 89010	50.00
Phoenix, AZ - 43010	74.00
Riverhead/Manorville, NY-72010	175.00
Rockville, MD - 60015	121.00
Santa Cruz, Ca 45100	450.00
Seattle, WA Sunday - 87010	200.00
Sherman Oaks, CA - 45020	265.00
St. Charles, MO - 65005	150.00
Tri County, MI - 62025	30.00
Tucson, AZ - 43020	600.00
Walnut Creek, CA 45105	1,000.00
Warwick, NY - 72050	40.00
49030 - Nokomis, FL - 49030	50.00
63010 - Minneapolis, MN - Uptown	42.00
7th Tradition - (unidentified groups)***	3,234.28
Total 7th Tradition	\$11,055.57
Other Donations	
B&B Fundraiser Donation	170.00
Individual	5,811.74
RCA-Jt Venture, Sonora - 95370	48.07
2006-3 - 2006 RCACC Committee	940.21
Other Donations - Other	2,575.52
Total Other Donations	\$9,545.54
Total Donations	\$21,721.11

*** need group number ...we think that these 7th tradition donations came from the following 22 unidentified RCA groups.

Ahwatukee, AZ
LA Saturday Date Nite
LA Monthly step
Oakland, CA Candlelight
Oakland Earlybirds
Denver, CO
Hawaii Wet'nWild
Rockford , IL
Minneapolis Uptown
Bozeman, MT
Pittsburg, PA
Chattanooga, TN
Austin, TX
San Antonio, TX
Winnipeg Sun., MB
Birmingham, MI
Saginaw, MI
Myrtle Beach, SC
Salt Lake City, UT
Missoula
Idaho Falls, ID
Salem, OR

**A total of 50 RCA groups out of 130 RCA groups donated.
Thank you for supporting your fellowship.**

World Service Organization Office Report
July 1, 2007 through June 30, 2008

The RCA WSO office is located in downtown Oakland, California, in a historic building. RCA WSO is currently undergoing major changes, physically and administratively. The front portion of the office is currently the nerve center where the computer, copier, phone and fax machines serve the Office Manager. The back room contains file cabinets, inventory, mailing supplies, and archival and overflow storage.

In May of 2008, Steve A. left his position, after many years of hard work and dedication to the RCA fellowship. Everyone is very grateful for his service, and we will miss all the knowledge and loving energy he brought to the position. Brian R. has stepped in as our "Interim Office Coordinator." He has extensive professional experience with computer hardware and software, as well as excellent skills in organizing and managing the tools of an office, its filing systems and physical space. Currently it is Brian's plan to reconfigure the space and all our records systems to support work for the fellowship. Elise W., a regular volunteer, is serving as interim assistant to the Office Coordinator. Karl S. has been plowing through the file cabinets, and making room for more current records to be stored in them. JoAnn S. remains "on call" and will be helping with preparations for the convention literature table and auction.

We originally had a team of three people slated to share the Office Coordinator position. Two had to drop out, and with Brian's goal "to basically work myself out of a job," the Office Overview Committee will be looking for suitable candidates in the Bay Area, probably in other Twelve Step Fellowships.

Of the many, many tasks the Board and the Office face, one is redefining the Office in terms of job titles (principles), not individuals (personalities). So, the Office Manager will manage the office, and the Finance Manager (Doug Condie, CPA) will manage the finances of RCA, including invoicing, bookkeeping, and all tax preparation. Doug has a long career in his field, as well as serving on the board of a non-profit organization.

These two positions often work hand in hand, and they are off to a busy start: purchasing, installing, and configuring a new computer; researching and updating our bank, email, and PayPal accounts; collecting important documents for the fellowship, and for ready inspection by local, state, and federal agencies. The office itself is faced with reorganization of its two rooms, combing through boxes and properly filing, archiving, or disposing of files and materials.

The website is another area that intersects with the Office, and this will continue, with oversight from the OOC, Website Committee, and the Board.

We are regularly monitoring and fielding emails and phone calls, and making sure the fellowship gets needed literature and information. This is a big challenge, there is a lot of work ahead, and it will take time, but everyone involved is committed to RCA, focused on moving us forward, and excited about our progress.

Recovering Couples Anonymous Profit & Loss July 2007 through June 2008

	<u>Jul '07 - Jun 08</u>
Ordinary Income/Expense	
Income	
Donations	
Annual Meeting	1,120.00
7th Tradition	
Stepping Together London ON	1,394.77
Des Moines, Iowa - 55005	126.00
Eugene, OR - 77005	144.05
Ft. Worth, Tx 83020	600.00
Grand Haven, MI - 62015	162.60
Hamilton, ONT Canada 26005	100.00
Jamestown, CA - 45015	561.61
LA-Sun CLARE- 45045	249.56
Leesport, PA 78030	125.00
Los Altos, CA - 45060	500.00
Minneapolis, MN - 63015	87.00
Morgantown, WV - 88005	39.70
Norwell, MA - 61020	260.00
Oakland, CA - 45050	224.00
Oconomowoc, WI - 89010	50.00
Phoenix, AZ - 43010	74.00
Riverhead/Manorville, NY-72010	175.00
Rockville, MD - 60015	121.00
Santa Cruz, Ca 45100	450.00
Seattle, WA Sunday - 87010	200.00
Sherman Oaks, CA - 45020	265.00
St. Charles, MO - 65005	150.00
Tri County, MI - 62025	30.00
Tucson, AZ - 43020	600.00
Walnut Creek, CA 45105	1,000.00
Warwick, NY - 72050	40.00
49030 - Nokomis, FL - 49030	50.00
63010 - Minneapolis, MN - Uptown	42.00
7th Tradition - Other	3,234.28
Total 7th Tradition	11,055.57
Other Donations	
B&B Fundraiser Donation	170.00
Individual	5,811.74
RCA-Jt Venture, Sonora - 95370	48.07
2006-3 - 2006 RCACC Committee	940.21
Other Donations - Other	2,575.52
Total Other Donations	9,545.54

Recovering Couples Anonymous
Profit & Loss
July 2007 through June 2008

	<u>Jul '07 - Jun 08</u>
Total Donations	21,721.11
Merchandise	12,702.87
Other Income	
Postage and Handling	2,249.35
NIAC Dividend	60.69
Interest	1.77
Total Other Income	<u>2,311.81</u>
Unallocated Income	<u>3,670.19</u>
Total Income	40,405.98
Expense	
Finance Charges	
PayPal Fees	259.53
Bank Charges	73.75
Total Finance Charges	<u>333.28</u>
Merchandise Production	
Copy	1,666.94
Printing	1.25
Medallions	
Wooden nickles	132.09
Total Medallions	<u>132.09</u>
Total Merchandise Production	1,800.28
Office Equipment	92.00
Office Expenses	
Other Mailbox	5.00
Computer	
Leasing	33.00
Software	94.95
Total Computer	<u>127.95</u>
Office Supplies	379.62
Internet	
Host	15.00
Web site	93.24
Internet - Other	0.00
Total Internet	<u>108.24</u>

Recovering Couples Anonymous
Profit & Loss
July 2007 through June 2008

	<u>Jul '07 - Jun 08</u>
Postage	
Elise Davis - reimbursement	648.90
USPS Box rent	274.00
Postage - Other	1,571.48
Total Postage	<u>2,494.38</u>
Telephone & Internet	<u>1,003.54</u>
Total Office Expenses	4,118.73
Insurance	1,614.20
Rent	6,928.44
Professional fees	
Accounting & Tax Preparation	2,750.00
Legal fees	335.00
QuickBooks online services	173.80
Professional fees - Other	435.00
Total Professional fees	<u>3,693.80</u>
Consultant	
Web Support	225.00
Administrative Assistant	682.50
E-mail	2,355.35
WSO	7,222.33
Total Consultant	<u>10,485.18</u>
Miscellaneous Expenses	440.79
Taxes & Licenses	
Franchise Tax	55.00
Taxes & Licenses - Other	362.09
Total Taxes & Licenses	<u>417.09</u>
66900 - Reconciliation Discrepancies	<u>-73.42</u>
Total Expense	<u>29,850.37</u>
Net Ordinary Income	<u>10,555.61</u>
Net Income	<u><u>10,555.61</u></u>

RCA Income Sources

	I '02-3	II '03-4	III '04-5	IV '05-6	V* '06-7	IV '07-8
Group Donations	11,174	11,888	10,384	11,668	14,244	11,056
Ind Donations	3,081	2,849	3,216	7,437	7,886	5812
Conv. + Other Donations	1,735	4,523	5,124	8,261 [#]	9,598	7466 ⁺⁺
Net Merch.	8,431	14,472	13,718	7,728	7,851	10,932
Total Net Income	24,421	33,732	32,442	35,094 [#]	39,579	35,265

*V = fiscal year ending June 30, 2007 (amts are avg of Treasurer and Ofc Mgr totals)

[#]Does not include \$3097 4th ed. printing donation **++ Includes "unallocated income"**

Income/Expense

	I '02-3	II '03-4	III '04-5	IV '05-6	V* '06-7	VI '07-8
Net Lit + Donation Income	24,421	33,732	32,442	35,094	39,579	35,265
Total WSO Expenses	34,513	33,480	32,175	33,885	42,072 **	25,830
Net Income/ Loss	-10,092	+252	+267	+1,209	-2493	+9,435

*V = fiscal year ending June 30, 2007 (Average of Treasurer and Ofc Mgr numbers)

**Includes \$2244 Parliamentarian Bill + \$4986 back CA sales tax and deposit

Merchandise Income/Exp

	I '02-3	II '03-4	III '04-5	IV '05-6	V* '06-7	VI '07-8
Merch. Income	19,301	18,983	17,232	18,907	24,650	14,952
Merch. Exp.	10,871 56%	4,511 23%	3,514 20%	11,179 59%	16,799 69%	4,021 27%
Net Merch. Income	8,430	14,472	13,718	7,728	7,851	10,931

*V = fiscal year ending June 30, 2007 (Average of Treasurer and Ofc Mgr numbers)

Group Donations

	I '02-3	II '03-4	III '04-5	IV '05-6	V* '06-7	VI** '07-8
Group Donations	11,174	11,888	10,384	11,668	14,244	11,056
# groups donating	45	46	44	36	60	28**
Avg per Group (Annual)	\$248	\$258	\$236	\$324	\$237	\$395**

*V = fiscal year ending June 30, 2007 (Average of Treasurer and Ofc Mgr numbers)

**VI = not all group donations accurately designated: Need Group Numbers