

**RCA Annual Report for 2007**

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**Report of the Chair, 2006– 2007**

**The Four Areas of the Board’s Focus:** This past year the Board has focused primarily on four aspects of the World Service Organization: (1) Implementing the delegate-voting structure adopted at the 2006 convention for use at the 2007 convention in St. Louis; (2) Developing proposals for seven specific topics to be presented to the delegates at the 2007 convention and made available for by-mail voting by those RCA member groups unable to have a delegate at the convention; (3) Encouraging all member groups to review and provide comments and suggestions on the 2006 draft of the Fourth Edition of the Blue Book; and (4) Reviewing the WSO financial situation to determine what actions are necessary to improve the WSO financial status.

**First, Implementing Delegate Voting:** The Structure Committee has taken the lead in implementing the delegate-voting structure that goes into effect for the first time at the 2007 convention. Notices have been sent out to the member groups requesting the identification of their delegate couples by means of direct correspondence to the Group Contact Couples as well as through articles in the Hand-in-Hand and postings on the website. The Outreach Committee has followed up with a number of reminders to the groups of the need to designate delegate couples and to encourage the groups to have their delegates attend the convention. Prior to the business meeting the delegates will be provided a set of proposed standing rules and a proposed agenda for review and adoption at the beginning of the business meeting. In close coordination with the Office Manager and the Outreach Committee, the listing of member groups has been updated for use in registering delegates at the convention. Since this is our Fellowship’s first-time with delegate voting, no one should be surprised if we find some wrinkles in the delegate-voting process that have not been anticipated and that will need to be ironed-out in the future.

**Second, Developing the Seven Topics for Consideration by the Groups and Their Delegates:**

The Board solicited all the member groups to provide the description of any matters that they wished to have considered at the business meeting. While there were no direct replies to this inquiry, the Structure Committee developed seven topics for consideration at the business meeting based on informal inputs from various individual RCA members over the course of the past year. Notice of the seven topics was provided to the groups on May 3, 2007, meeting the 90-day notice requirement of the bylaws for by-mail voting. On June 21, a document containing the wording of the proposed motions for the seven-topics was sent to the Group Contact Couples followed the next day by a copy of the ballot for use of those groups voting by-mail. Both documents were also posted on the website. Additional notice of these items was provided by the Outreach Committee. It is hoped that the new delegate structure and the provisions for by-mail and proxy voting will enable more members groups to participate in the decisions made at the business meeting, decisions that thus may better reflect the collective group conscience of the entire Fellowship.

**Third, Encouraging all member groups to review the 2006 draft of the Fourth Edition:** The Literature Committee took the initial lead on this effort by developing a form for the collection of comments on the 2006 draft of the Fourth Edition of the Blue Book and by establishing an initial cutoff date of February 28, 2007, for receipt of comments. The Outreach Committee then took on a key role in notifying each of the member groups of the need to obtain a copy of the 2006 draft and to submit comments. To assist in the review of the 2006 draft, a side-by-side presentation of the long form of our Twelve Steps was prepared comparing the text in the Third Edition with the text in the 2006 draft. The first version of the side-by-side comparison was made available through the Outreach Committee in early January 2007. In early March 2007, an updated version was sent to the Group Contact Couples and posted on the website.

In February, the Outreach Committee conducted an extensive survey of the member groups to determine when they had obtained their copies of the 2006 draft. The results of this survey indicated that a high proportion of the groups had only recently received their copies of the 2006 draft and were thus not yet in a position to complete their review and provide comments. When this information was presented at the Board's Face-to-Face meeting on March 1, 2007, the Board voted to extend the comment period on the 2006 draft through August 5, 2007, the close of the 2007 convention. Notice of this decision was provided to the Group Contact Couples and posted on the website. The Outreach Committee has continued to encourage the member groups to review the 2006 draft and to provide comments. To further ensure the Fellowship's involvement in the completion of the Fourth Edition of the Blue Book, the seventh item in the list of topics to be considered at the business meeting seeks the Fellowship's approval of the Board's plan for completing the update of our Blue Book. The Board is also attempting to post the comments received to date on the website, so that our Fellowship can independently assess these comments.

**Fourth, Reviewing the WSO financial situation and determining necessary actions:** This is by far the most difficult task that the Board has faced. The lead on this effort has been taken by the Treasurer and the Co-Treasurer with the assistance of the Office Overview Committee. This task is addressed in more detail in the Treasurer's Report. The WSO financial situation has been greatly exacerbated by a large, unexpected bill in the amount of \$2,244.50 that was received from the parliamentarian employed by last year's Board to preside at the 2006 convention in Boston (this matter is discussed further below under the heading "Transition Problems)."

Additionally, there have been two large payments made to the California Board of Equalization. First, the WSO had not been paying sales taxes for materials sold within the State of California. To

rectify this matter, a total of \$2,986.19 was paid to cover sales taxes for the period of December 2000 through December 2006. This amount included a penalty of about \$60.00. In addition, the WSO was required to make a one-time payment of \$2,000 to the Board of Equalization, an amount that must remain on deposit as long as the WSO is doing business in California. Thus, the total of the payments this past year to the Board of Equalization was \$4,986.16. When these two payments are combined with the parliamentary bill, the WSO has been faced with unusual expenses this year totaling over \$7,000.00.

The WSO financial status remains tenuous and will require a continued, intensive review by the Board and the Fellowship with the possible need for some fundamental changes in the operation of the WSO and its office. Because of the dedicated efforts of our Treasurer and our Co-Treasurer, our Fellowship will have the financial information needed to make the difficult decisions facing us in regard to the WSO's finances.

**Board Membership:** We began the year with nine couples on the Board and two alternate couples. Five of the couples were new this year, while four couple were on last year's Board including two who were re-elected to the Board in 2006. We are ending the year with seven couples on the Board, six newly elected this year, including one of the alternate couple, and one couple remaining from last year's Board. Two couples from last year's Board were removed under the applicable bylaw provision for failure to participate. One couple from last year's Board resigned for personal reasons as did one of the alternate couples. Thus, there are openings for two couples on the Board and for two alternate couples.

**Board Meetings:** By the beginning of the 2007 convention, the Board will have held ten meetings, beginning with the election meeting of August 6, 2007. Three of those meetings will have been face-to-face meetings including the first and last meetings, as well as the three-day Face-to-Face meeting that was held in Oakland on 28 February through 2 March 2007. The other seven meetings were telephonic meetings.

**Transition Problems:** The need for rigorous honesty requires mention of a number of unexpected transition problems at the beginning of the current Board's term. It is hoped that these types of problems can be avoided in the future. **The minutes of the 2006 business meeting** were taken by last year's Board. Despite repeated efforts, the current Board was unable to obtain a copy of those minutes. Thus, an extensive effort was required to reconstruct the minutes of the meeting from the notes of a number of different RCA members who attended the meeting. **The treasurer elected at the first Board meeting** on August 6, 2006, failed to participate in WSO matters after that meeting and, in fact, has failed to answer any subsequent inquires from the Board.

On October 27, 2006, the current Board received **an unexpected and unpaid bill** in the amount of \$2,244.50 from the parliamentary hired by last year's Board to preside at the 2007 business meeting. There was great difficulty in finding any WSO documentation related to this bill, a problem complicated by the fact that those involved had little or no personal recollection as to any of the details of the commitment made with the parliamentary. The current Board was required to obtain copies of relevant correspondence from the parliamentary. After an extensive effort to locate relevant documents and to review the minutes of last year's Board meetings, the current Board determined that the WSO was obligated to pay the parliamentary in the amount that he had requested. The current Board has responded to this problem by suggesting an amendment to the bylaws that emphasizes the importance of due care by the Board in making contractual commitments. There are other examples of **difficulty in obtaining copies of relevant documentation**. The maintenance of important

documentary records is a structural problem that still needs to be addressed.

**The Workings of the Board:** After an initial, and sometimes strident, controversy regarding the mandate from the Fellowship at the 2006 business meeting to re-print the Third Edition of the Blue Book, the Board has operated in a very cooperative fashion with the vast majority of the Board's decisions made by unanimous consent. The seven couples currently serving on the Board have worked diligently in serving our Fellowship.

**Outstanding Performances:** Several of the Board members deserve special recognition. I must first mention **Gerrie P**, the Vice Chair who has put her heart and soul into service for our Fellowship. In addition to coordinating the activities of all the committees, Gerrie has headed up both the Outreach Committee and the Communications Committee. For the Communications Committee, Gerrie has taken the lead in getting out four editions of the Hand-in-Hand and has spearheaded the updating of the information on the website. Gerrie deserves credit for a large part of what the Board has been able to accomplish this past year. Rivaling Gerrie's effort are those of **Andrea R**, who has served initially as Co-Treasurer and then as Treasurer. Andy has performed tirelessly in analyzing and reviewing the WSO financial record and status. It is as a result of Andy's efforts, that the Board and the Fellowship will be in an informed position to deal with the tenuous financial status of the WSO. **Steve S**, serving as Co-Treasurer, has been providing substantial assistance to Andy in examining the WSO's financial status. Additionally, Steve has chaired the Structure Committee. The Board's Secretary, **Bob P**, has probably the most thankless job on the Board. Despite this, Bob has been diligent in carrying out his duties and has done so with great serenity and good cheer. **Kate M** deserves special mention because she has borne many of the duties of the chair and has performed with great competence. **JoAnn S** also deserves special mention: in addition to spearheading the efforts of the Seventh Tradition Committee, JoAnn has been volunteering in the WSO office in Oakland. All of the current Board members have earned the gratitude of our Fellowship.

A special note of thanks from the Board and the Fellowship is due to **Steve A** who has continued his hard-working efforts in support of the Fellowship while serving as the WSO office manager. The debt that our Fellowship owes to Steve for his long and faithful and steady service is incalculable. Special note must also be made of the outstanding efforts of the 2007 Convention Committee and all of the RCA members in St. Louis who have been working so diligently throughout the year under the direction of **Mary Jane L**. Mary Jane's efforts should be held up as a true example of dedicated service to the Fellowship. The Board and the Fellowship owe a debt of gratitude to the many RCA members who have worked so hard on the various WSO committees. While the list is too long to mention all of them, there are three who should be noted: **Betsy F**, who headed up the convention support committee, and **Elise** and **Tyler** who played key roles in getting out the Hand-in-Hand. Elise also deserves mention for the many hours she has devoted to helping out in the WSO office.

Several couples were unable to complete their terms on the Board this year. **Jean** and **Joe** deserve special note for their efforts for much of this year, until a new job opportunity offered them the chance to relocate to Maine, a long-held dream of theirs. As to the other couples unable to either commence or complete their terms on the current Board, I am sure that the Fellowship is grateful for their prior service and that we all recognize that "life sometimes gets in the way," thus preventing us from pursuing what we set out to do in good faith.

Finally, I wish to thank all the other couples currently on the Board for their dedicated and faithful service to our Fellowship throughout the past year: **Gerrie** and **Randy**; **Andy** and **Steve**; **Bob** and **Keren**; **Jade** and **Gladys**; **Wayne** and **Linda**; and **JoAnn** and **Carl**. Most especially, I wish to thank

my partner, **Kate**, for all of her efforts this past year in support of the WSO and for sharing and supporting the many efforts, duties, and responsibilities of the chair. Kate's collaboration and sage advice have been crucial to my efforts this past year. No one could have a better life's partner.

Dan irw Kate  
Chair, RCA-WSO Board of Trustees, 2006-2007

### Vice Chair Report

The Vice-Chair, according to the bylaws, is to coordinate all committees. The committees are  
1. Communications Committee (including Hand-in-Hand and Website) 2. Convention Support Committee 3. Ethics Committee 4. Literature Committee 5. Office Overview Committee 6. Outreach Committee 7. Seventh Tradition Committee 8. Structure Committee 9. Executive Committee.

\*Vice chair this year organized the conference calls for all the WSB meetings

\*Vice Chair spelled out that all board members and committee members need to be able to send emails (guided by Rules of Email etiquette), send snail mail sometimes and phone all those involved on committee work and all those serving on the Board. The board members and committee members cannot serve the fellowship in a good way if emails are blocked, if mail is not collected and if phones are not answered. (See tradition 9)

First of all in my report, I give Thanks to Jane W who served as WSB vice chair for 2 years 2003-04, 2004-5 and was a hard working member of Outreach for 3 years as well. I was guided by Jane W, a humble and trusted servant, who served the RCA fellowship. She often reminded me that WSB and committee members are trusted servants and we need to know what the RCA groups want. The purpose of the WSB to serve the member groups of RCA guided by the 12 steps and 12 traditions... rotation is important ...trustees are the caretakers and expeditors of world services...the group conscience decrees the terms upon which its leaders shall serve...BLUE BOOK 1996

As I worked on Outreach with Jane I learned about committee work. These guidelines for committee work were developed.

- Committees need to have three members to operate otherwise the committee is inactive.
- Committees elect their chair or co-chairs at their first meeting
- Committee Chairs are responsible for maintaining their committee members' contact information and updating it as the Committee members change.
- Committee Chairs are responsible for coordinating with their members and inviting all their committee members to all their meetings in order to operate transparently.
- Committee Chairs use the open communication of e-mail to announce their meeting times and teleconference numbers with access codes to their committee members. Invite the WSB Chair and Vice-Chair.
- Committee Chairs use free services available for Conference calling to hold open meetings, which allows all attendees to shoulder the same expense..paying only the long distance charge
- Committee members work **in a responsible manner** to serve the fellowship **starting and finishing their jobs**
- Committees accept and seek out suggestions from the Fellowship in order to address the needs of the fellowship.

- Committees look at the feedback from the Fellowship at large to spark their service/projects, (i.e. the group conscience of the RCA conference, info collected from Outreach committee, surveys, phone calls to groups, information from the Office Manager)
- Committee Chairs assure that brief minutes are taken at their meetings and attend WSB meetings to present a brief report at WSB meetings
- Committee Chairs and members write an annual report in July about their service work.
- Most committees start their work around the first week in OCT.

When I was first elected to serve on the board of trustees in 2004-05 in Winnipeg, I soon felt very inadequate to serve on the board and serve the fellowship. I had no knowledge of the member groups. I resigned in San Diego after that first year on the Board. I decided to serve only on the Outreach committee and attend conventions so that I could get to know the fellowship. As of today I have served on Outreach for 3 years and have been to 3 conventions. I have had the great pleasure to talk to many RCA members. At Boston RCACC, I gave myself the role of connecting with many of the 70 couples present at the Sunday elections and invited them to sign up to serve on an RCA World Service Committee. I recruited RCA folks in RCACC San Diego as well to join the WSB committees. I realized by doing those things; I might better the RCA fellowship and I could serve with some integrity. So when Randy and I were nominated again to serve on the Board in 2006 in Boston; I felt more adequate to do the fellowship's will and not my will.

It is only my view that past problems on the board arose when decisions were made on behalf of the fellowship when board members had little or no knowledge of the member groups. I am convinced that serving on WSB committees is a prerequisite for Board of Trustee work. The work done on a WSB committee like Outreach especially...informed me... so I could be equipped to do the WSB job. These committee workers bring a history of their committee work to WSB. They are not parachuted into a Board role without doing this RCA committee grunt/learning work. **I believe every Board member every year needs to be on the Outreach committee and reach out to at least 5 to 6 RCA groups across the world several times a year. This gives the board a pulse on the RCA groups.**

It has been a pleasure to work with the board of trustees elected in 06 to 07 because they had done a great deal of WSB committee work, had helped on Outreach / had done lots of service in their own group / had experience meeting the fellowship because they ran an RCA convention prior to being on the Board. This Board often reminded ourselves at World Service Board meetings... *“Is what we are doing... good for the RCA fellowship?...we are... after all... just the trusted servants of the RCA fellowship”*

**This year I felt like I was in a healthy family...where we could talk, feel and trust.**

The purpose of the WSB: to serve the member groups of RCA guided by the 12 steps and 12 traditions... rotation is important ...trustees are the caretakers and expeditors of world services...the group conscience decrees the terms upon which its leaders shall serve...(RCA BLUE book 1996)

Your trusted servant,  
Gerrie IRW Randy

**Please serve on a World Service Board committee. WSB needs you. Call Gerrie 204 668-1515 or e-mail [gprymak@mts.net](mailto:gprymak@mts.net) or look for the sign up sheets in St. Louis.**

## RCA Treasurer's Report for fiscal year 2006-2007

We've just completed a year of work setting up the World Service Office – Treasurer's relationship. The systems in place could not allow full financial communications between the Office Manager and the Treasurer. We have tried to implement bookkeeping systems that will allow more transparency in accounting methods of WSO. This year we started a monthly/quarterly budget for WSO expenses and set out income streams: merchandise net income, donations, RCAC income. These income streams must come together to meet the expenses of our WSO. We should adjust our budget for WSO expenses if necessary after examining how WSO expenses compared to budget for the year. Instituting this monthly WSO expense budget better shows the Fellowship and Board of Trustees what is really happening with our money. If the budget is followed and there are no unforeseen expenses, the WSO should be able to be funded from our revenue sources:

- Donations
- RCAC
- Net merchandise sales.

This year, there were unforeseen expenses that made the WSO go over its budget:

- Parliamentarian bill from RCACC, 2006
- Bureau of Equalization (BOE) back taxes and deposit required.

We also compared income streams and WSO expenses for the last 5 years. This way the fellowship and those serving can see trends. These reports are available upon request to the Treasurer or WSO Manager. A most significant trend over these last 5 years has been the Cost of Merchandise as a % of Total Merchandise Sales: When we started selling the 4<sup>th</sup> ed Blue Book draft, these costs went from 20 – 23% up to 59% last year and 67% this year. This hand copied, individually spiraled edition is costly to produce as well as to ship since it cannot be sent at USPS under the low “book” or “Media Mail” rate.

We began structured quarterly Profit and Loss reports. The Treasurer changed the reporting of these Profit and Loss financials so as to separate out the income streams from the WSO expenses. The WSO Manager has not yet incorporated these reporting changes into the WSO QuickBooks program. We suggest that the Board of Trustees, the Office Overview Committee, and Fellowship (if interested) look over both annual financial reports and see if they have a strong preference either way.

The Treasurer has designed for WSO a monthly budget sheet – 1 page – as a working document, but it has not yet been utilized.

At the current time, while communications are cordial between WSO Manager and Treasurer, there does not seem to be a way to communicate simply and clearly where the WSO stands financially, i.e. cash flow and accounts payable. As a result of this lack, the Office Manager is and has been pressed to make spending decisions without input or knowledge from the Treasurer, Office Overview Committee or other people on the Board of Trustees or on the various committees served by the WSO. This needs to be corrected.

If this correction can be accomplished, if merchandise costs are lowered back into the 20% range with final printing of the 4<sup>th</sup> ed. Blue Book, and if, in the future, the budget is adhered to by WSO, the Fellowship should progress on a sure financial footing.

Attached are two charts and an Addendum:

Chart 1 is the Quarterly and Annual Summary of RCA Income from its sources, i.e. donations, RCAC, and net merchandise sales and the resulting net gain or loss for the year.

Chart 2 is itemized expenses for the WSO for the year and by quarter that is compared to our budget for WSO expenses.

The figures used in these charts are from the four quarterly reports the Treasurer received from the Office Manager of WSO. They differ from the Office Manager’s final annual Profit and Loss statement at some points which are listed below:

1. Total group donations
2. Special event donations
3. Individual donations
4. Special Project (Designated) donations
5. Total donations
6. Merchandise income
7. Total Income
8. WSO Expenses
9. Net loss for year

The Addendum adds expenses added to the Quick Books program after the four quarterly reports were complete.

Respectfully submitted: Andy in recovery with Steve, from Hawaii  
July 19, 2007

**Chart I. Annual Summary of RCA Income, WSO expenses, Net gain or loss: Fiscal Year: 06-07**

Income Item	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YEAR TOTAL
<b>I. Donations</b>					
# Groups donating	25	32	27	26	
Avg group donation	\$177.55	\$121.42	\$84.38	\$116.08	
Group Donations	4,439	3,885	2,278	3,018	13,620
Seventh Trad from special events	1,488		569	600	2,657
Individual Donations	832	4,660	1,449	546	7,487
Designated Donations (Special Proj)	100	50	0	0	150
Parliament Don:	425				425
<b>TOTAL DONATIONS</b>	<b>7,284</b>	<b>8,595</b>	<b>4,296</b>	<b>4,164</b>	<b>24,339</b>

Income Item	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YEAR TOTAL
<b>II. RCACC Income</b>					
	2,293	0	1,100	0	3,393
<b>III. Merchandise</b>					
Net Merchandise Income	928	2,324 <sup>a</sup>	4,305	552	8,109
Merchandise donations/set asides	3,580 <sup>b</sup>	0	0	0	3,580
<b>IV. TOTAL AVAILABLE FOR WSO</b>					
	14,085	10,919	9,701	4,716	39,421
Wso expenses	10,112	9,914	11,015	8,598	39,639
<b>Net Income/Loss:</b>					
	+3,973	+1,005	- 1,314	-3,882	-218
<b>Prudent Reserve</b>					
	+\$3,973	+\$4,978	+3,664	-218	-218
<b>Set asides:</b>					
4 <sup>th</sup> ed copies	0	0	0	0	0
Merchandise reserve	0	0	0	0	0
CA Sales Tax	0	0	0	-317.43 <sup>c</sup>	-317.43
4 <sup>th</sup> ed Print Fund	\$3,097	\$3,097	\$3,097	\$3,097	

Notes: a. Qtr 2 Merchandise Income has had refund of \$445.55 already subtracted.

b. Includes \$2500 “loan” to print 1000 3<sup>rd</sup> Blue Books – RCA Classic

c. Qtr 4 California Sales Tax has been collected, is included in Merchandise Income, and not yet been paid. It is a Merchandise Expense, really.

**Chart II. Annual Summary of WSO Expenses: Fiscal Year 2006-7**

<b>Expense Item</b>	<b>Qtr I 7/1- 9/30</b>	<b>Qtr 2 10/1- 12/31</b>	<b>Qtr 3 1/1 – 3/30</b>	<b>Qtr 4 4/1 – 6/30</b>	<b>Budget Per qtr (yr if marked)</b>	<b>Fiscal Year Total Spent</b>	<b>Over/ under budget for yr</b>
Rent	<b>1,709</b>	1,709	<b>1,732</b>	<b>1,732</b>	\$1,710	<b>6,882</b>	<b>+42</b>
Office Manager	<b>6,500</b>	4,700	4,100	4,150 + 500*	\$4,800	<b>19,450 + 500</b>	<b>+750</b>
Web-master	<b>620</b>	599	<b>825</b>	<b>529 + 214*</b>	\$600	<b>2,573 + 214</b>	<b>+387</b>
Phone/ Internet	<b>384</b>	325	215	<b>398</b>	\$375	<b>1,322</b>	<b>-178</b>
Insurance	<b>487</b>	<b>496</b>	489	160	\$492	<b>1,632</b>	<b>-336</b>
<i>Adm. Asst.</i>	<b>45</b>						<b>+45</b>
Office Supplies	<b>135</b>	95	107	52	\$171	<b>389</b>	<b>-295</b>
Office Equipment	<b>233</b>		<b>100</b>		\$42	<b>333</b>	<b>+165</b>
Computer, purchase/ repair					\$107	<b>0</b>	<b>-427</b>
Postage – office							
P. O. Box Rental		72		72	\$144/yr	<b>144</b>	<b>0</b>
CT Corp		320			\$320/yr	<b>320</b>	<b>0</b>
CA Corp					\$25/yr	<b>0</b>	<b>-25</b>
MO Corp					\$25/yr	<b>0</b>	<b>-25</b>
Domain Name					\$15/yr	<b>0</b>	<b>-15</b>
Website Server					\$95/yr	<b>0</b>	<b>-95</b>
Legal expenses					\$300/yr	<b>0</b>	<b>-300</b>

Expense Item	Qtr 1 7/1-9/30	Qtr 2 10/1-12/31	Qtr 3 1/1 – 3/30	Qtr 4 4/1 – 6/30	Budget Per qtr (yr if marked)	Fiscal Year Total Spent	Over/ under budget for yr
Accounting				100	\$720/yr	100	-620
CPA tax filings				310 + 300*	\$600/yr	310 + 300*	+10
CA sales tax deposit + fees		1,097	1,628		0	2,725	+2,725
Parliamentarian		500	1,819		0	2,319	+2,319
Bank Charges				81	0	81	+81
<b>TOTAL</b>	<b>10,113</b>	<b>9,913</b>	<b>11,015</b>	<b>7,584 + 1,014*</b>	<b>8,858/qtr = 35,432/yr</b>	<b>39,639</b>	
<b>Over/Under Budget</b>	<b>+\$1,255</b>	<b>+\$1,055</b>	<b>+\$2,157</b>	<b>-260</b>	<b>0</b>	<b>+\$4,207 (includes A/P*)</b>	<b>+\$4,207 (includes A/P*)</b>

Addendum  
RCA Treasurer's Annual Report fiscal year 2006-2007

Since the Office Manager gave to me the 4<sup>th</sup> quarter profit and loss report, he has made an annual profit and loss report that has items added that were not included in the four quarterly reports. This addendum seeks to add these extra items, not previously recorded in Quick Books, to the Treasurer's annual profit and loss statement. Addendum amounts are in Red.

Income – Donations:	\$24,338.57
Income – RCAC:	3,393.00
Income- Net Merchandise:	\$8,109.00
Merchandise Donations:	3,580
Cost of Wood Medallions:	-126.65
Cost of Postage addendum:	- 91.38
Addended Net Income, Merchandise:	\$11,471
<b>Total spendable Income:</b>	<b>\$39,202.57</b>

WSO Expenses: \$39,639

**Addendum Expenses:**

Computer software	217.45
Web hosting	15.00
Website Server	93.24
BOE CA Sales Tax	2,261.19

When these addendum WSO expenses are added to the WSO budget, Chart II, WSO expenses for the year is over budget by an additional \$2,626 for a total overbudget = **\$6,833.**

**Total WSO Expenses w/addended: \$42,225.88**

**Net Loss: -\$3,023.31**

Loan from Saving Account 4<sup>th</sup> ed. Blue Book printing fund: **\$1,676.56**  
 Accounts Payable: OM, Webmaster, CPA 1,013.50  
 Opening Checking account balance for fiscal year: **\$2,308.98**  
 Savings Account balance available for operating funds: (3334.86 - \$3097 =) **\$237.86**

<b>Closing Funds Presumed Available</b>	<b>+\$2,213.59</b>
<b>Actual Closing checking account balance 6/30/07</b>	<b>509.77</b>

Respectfully submitted, Andy in recovery with Steve, Hawaii

**The Seventh Tradition Committee**

We have ten beautiful journals that will be sold through WSO at the St. Louis Convention. Included with each one will be a special journal sticker and hopefully a convention sticker. “3 TO SURVIVE AND 5 TO THRIVE”, tent cards have been printed and are to be enclosed with literature orders. These cards are to be placed in meeting donation baskets for the 7<sup>th</sup> tradition. Our committee members have donated the journals, tent cards and stickers as a fund-raiser for WSO.

Sadly, we had to abandon the Teleconference by Donation Project using previous convention CD’s as the quality of transmission via phone was not acceptable and possible Anonymity issues.

Happily, the BED & BREAKFAST, inspired by Betsy & Bob F., has been successful in providing some RCA travelers with rooms in RCA member homes. The donations received for these services were given to WSO.

We have placed a 7<sup>th</sup> Tradition Appeal or report in each issue of the Hand in Hand.

The 7<sup>th</sup> Tradition Committee started with Jean, Joe, Doug, Doreen and JoAnn.

**Structure Committee**

The Structure Committee was given the task of developing the Delegate Voting Packet at the 2006 RCAC. We, Steve, Dan, Karl, and Kate, of the Structure Committee also elected to look at the Board of Trustee nomination procedures. During the Face-to-Face held in Oakland California in February, the Structure Committee was asked to work on:

- 1) By-law changes to be presented to the fellowship for voting on in RCAC in St. Louis.

- 2) Procedures for Board of Trustee's entering into contracts.
- 3) A By-Law amendment to protect any and all member of the RCA fellowship regarding Disciplinary Actions.
- 4) Ethics Committee organizational structure.
- 5) What to do with "Special Rules of Order" in the current By-Laws.
- 6) The structure of Board of Trustee transitions.
- 7) The Dianne and Glenn Process.
- 8) A Policy for pamphlets and possibly a Pamphlet "How to Keep our Fellowship Safe".

All the work to be done was prioritized and we got the Delegate Voting Packet and some of the By-Law changes and amendments for the 2007 RCAC in St. Louis. We have a lot more work to do and hope to continue through 2007-2008 term. The Fellowship seems strong and we, The Structure Committee, want to thank all members for the input.

### Outreach Committee

Based on the group conscience of the RCA fellowship that attended the Boston convention, the work of the 04-05, 05-06 Outreach committees, the vision 2000 survey... these 5 items were identified as a focus for the Outreach committee.

1. Phoning and emailing GCCs (General Contact Couple) of each RCA group to get the word out about the RCA convention in St. Louis next August. There are about 125 active groups. (If all 18+ of us work together, we will only have 5 to 6 groups to call at any given time.) This divides up the workload. In 2004-05 there were only 3 of us ( JoAnn, Jane W and Gerrie ) on Outreach.
2. Phoning and emailing RCA groups to reach out to them to inform them to send a delegate couple to St. Louis to vote on RCA business on Friday...that each delegate couple attending will vote the conscience of their home group. Groups that cannot send a delegate couple to represent their group, can mail in their vote or have a proxy couple bring their vote. The structure committee, which includes Dan, Kate, Steve, Andrea, Karl ,etc. will guide us on the process for delegate couples. Outreach has to call and inform all groups by May 5th.... 90 days before the St. Louis convention...so groups are well informed
3. phoning and emailing groups to ask if they have a copy of the 2006 draft, encouraging them to buy one or view the one on website, review it and send in their feedback on the 2006 draft by August 5<sup>th</sup>
4. updating the RCA directory of RCA meetings by asking groups to do it themselves by submitting the form on the website.
5. Adopt-a-meeting ...a good idea that is just beginning! There are about 12 struggling meetings. This committee along with the struggling groups want to find ways to grow their groups Call Betsy [betsyf2720@earthlink.net](mailto:betsyf2720@earthlink.net) [rcfrey@earthlink.net](mailto:rcfrey@earthlink.net) 925-274-1186 or Steve S [stevesparks1@hawaiiantel.net](mailto:stevesparks1@hawaiiantel.net) 808-965-7061 Hawaii

As chair of this committee (that I shared with Kristin for a while until she could no longer do it), I want to say how much the WSB appreciated the Outreach committee's service work. **24 members served on this committee in 06-07. Thank you. 3 members served in 2004-05, 9 members served in 2005-06.**

The Outreach committee members for 2006 to 2007 and the RCA groups they had the responsibility to call were: \***Kristin and Darrin** Toronto, Hamilton, Kitchener \***Barb W.** Arizona , New Mexico \***Gerrie** Winnipeg, Minnesota, Calgary, North Dakota, London, White Rock, Koeln Germany \***Michele** Michigan, Missouri \***Marge and George W.** West Virginia, Kentucky, Georgia \***Lyrallen** diverse groups \***Doreen** Texas, Utah \***Joe G.** New York \***Jean** NJ and Pennsylvania

**\*Kathy and Lee** Tennessee, Oklahoma **\* Mark** Indiana, Iowa, North and South Carolina **\*Vicky and Jerry** Florida, RCA phone groups and online RCA Yahoo **\*Bob, Betsy, Steve A and Jerry** California **\*Dan and Kate** Maryland **\*JoAnn** Louisiana **\*Jade** WA and OR **\*Alan** Minnesota

Outreach committee's jobs this year

- Searched on the RCA website for the contact numbers for the RCA groups they were committed to calling
- Asked RCA groups ...if their contact info was correct on website and in directory and asked them to submit the form if contact info needed fixing
- Asked RCA groups if they have a copy of the 2006 draft just released at the Boston Convention
- Informed RCA groups that the 2005 draft is not the same as the 2006 draft. The 2006 draft can be seen only on the RCA website...it cannot be downloaded. The 2006 draft can be ordered from the WSO office ( All Outreach callers got the order form. It is on website.) The 2006 draft did include feedback from RCA groups surveyed from Nov. 05 – May 06.

Literature committee wanted groups to send in their feedback on the 2006 draft by Jan.31<sup>st</sup>, 2007, but WSB heard that groups needed more time and voted to extend the deadline to Aug.5<sup>th</sup> -07. Literature committee wants to take this feedback and incorporate it into the 2007 Draft . Asked groups if they have a feedback /survey/12 steps side by side presentation as a way to submit their feedback (Gerrie sent these to each Outreach caller...it is on the home page of the RCA website, too.) The 2007 draft will need fellowship approval.

- Informed RCA groups to think about electing a delegate couple to represent their group's conscience on matters brought forward at the St. Louis RCA business mtg
- Sent short note to Gerrie over the year describing what outreachers found out after calling their 4 to 5 groups
- Supper time seemed a good time to call 4 to 5 groups... there was joy in these calls...connecting with other RCAers all over the world was special.
- If some cool ideas or news came from the RCA groups, a 2 or 3 sentence report was written for the Hand in Hand Newsletter ...spreading the RCA message. There is an RCA B and B club.

Gerrie corresponded with the Outreach committee by email at the beginning of October. Outreach callers connected primarily by email. First round of calls/emails to groups were made at the end of October. Ongoing calls/emails were made by the Outreach committee throughout November to July averaging 3 to 4 times over the year.

### **Outreach found out that**

- about 43 groups expressed interest in voting on the topics being brought forward at the business meeting in St. Louis on Friday, Aug.5<sup>th</sup>
- about 30 are sending a delegate couple to the RCA business meeting Friday Aug.3<sup>rd</sup> in St. Louis and about 10 to15 RCA groups intend to mail in their ballot (about 4 couples will be proxies)
- about 7 to 10 groups have submitted more feedback on the blue book draft from Jan 31<sup>st</sup> to July 1- 07
- the RCA meeting directory on the website got updated and is a lot more current.
- about 12 RCA groups have disbanded
- there are about 125 RCA groups

- majority of the groups have at least one copy of the 2006 draft...4 do not ever want to buy the draft and prefer the 1996 blue book

**Please sign up for the Outreach committee. It helps WSB to be informed about what's happening in the RCA groups. The World Service Board wants to serve the RCA members. WSB is indebted to the hard work of the 24 members of the Outreach committee. Outreach has the pulse of the RCA groups.**

*We are sorry that some RCA groups did not get called. We did not have enough people power! Please know that the WSO sent your GCC all the information with the hope that they would share it with their group*

### Literature Committee

The Literature Committee was very busy at the start of the year constructing a new questionnaire based on last year's experience in rewriting the Blue Book from the feedback of the previous year. This questionnaire was distributed for feedback prior to rewriting this year and we received many good suggestions. No new projects were started as it was expected the rewriting would be a full time project for the remainder of the year. The Board extended the deadline for feedback until the 2007 Convention and the rewriting will start just after the Convention.

### Ethics Committee

In the early spring of 2007, a committee of RCA members experienced in "conflict resolution" was formed. The Chair of the Board of Trustees gave us the following tasks: 1. to explore the need for an independent Ethics Committee within the RCA fellowship, 2. to formulate the appropriate structure of such a committee, and 3. to make recommendations for changes to the RCA by-laws to bring such a committee into effect. We have had one conference call meeting and dozens of E-mail and telephone exchanges. Our recommendations were submitted to the Structure Committee in June of 2007. They have been distributed to the membership by the Board in preparation for being voted on at the August convention in St. Louis. The members of the RCA Ethics and Twelve Traditions Committee as it exists at this time are:

Kathleen H, Marriage and Family Therapist,  
John R, Family Court Judge  
David H, Community and Court Mediator

### Communications Committee

#### **Hand-in-Hand**

Thanks to the skillful and cooperative efforts of our committee members: Elise, Tyler, Bob P, Dan, Kate, Wayne, Jade, Linda and of course **all the authors who submitted articles to the Hand in Hand**

H in H was published 4 times and was sent out at end Oct., Jan., April, June

A publishing process and schedule was defined and established.

- Elise received all of the articles. (Gerrie served as a back up receiver of articles).
- Bob P., Wayne, Linda, Jade, Dan and Kate were sent all articles to read for content only.

- Elise, our awesome technical editor, reviewed her edits & suggestions with the article's author.
- Tyler, our excellent publisher, created our attractive newsletter and Toronto's Darrin, Tyler's back-up, superbly produced our June newsletter. Thanks Darrin!
- Bob P., Wayne, Linda, Jade, Dan and Kate did a final review and our WSB chair, Dan, OK'd it. Steve A. (WSO Mgr). and Josie (our web master) sent it to the fellowship via email and some by post.

The great Recovery Stories made the Hand in Hand a "jewel" of a newsletter said an RCA member.

Some of us wish there was enough money to mail out a hard copy to all RCA groups.

If you have a story or some RCA news, please send to [davidandelise@earthlink.net](mailto:davidandelise@earthlink.net)

**Website Committee** (Dan, Steve, Gerrie and Josie)

The committee revised and organized our website to be current as possible. The home page now LINKS to some important items ...the RCACC in St. Louis, the Hand in Hand newsletter, locating RCA meetings, progress about the 2006 Draft of the blue book, the business meeting topics, literature order form, etc.

**Office Overview Committee** (Andy, Elise, Bob and JoAnn)

The Office Overview Committee was initiated, with Treasurer Andy R. heading it, and members selected mainly from the Bay Area for their proximity to the office. The Board saw a need to better understand what the long-term office problems and needs are, and to provide consistency and a buffer between the office and the annual changing of Board members. A second set of office and post box keys was given to a committee member, to insure access to these places in an emergency, and while the manager is away for extended periods. Bob F. was given check signing authority for similar reasons. **We think it might be good for Bob F. as signatory on the checking account to sign the Office Manager's paychecks each month, giving them a time to meet and assess needs, duties and follow-through on a more regular basis. This may also help the Office Manager retain his status as a consultant.**

Joanne S. and Elise W. began volunteering in the office last year. **They began stock merchandise inventories, but they haven't made it onto our quarterly reports or annual reports yet. They also did filing, material research for board members, learned how to put together and mail literature orders, took some phone messages, and Elise began to learn about the computer program operation, the Quick Books program, and data management.** Since not all committee members are able to observe daily events, we tried to generate weekly summaries of what transpired, and circulate them to the Committee.

**The Office Manager set up for the Treasurer and Co-treasurer to access read-only RCA bank account balances online, but they still have no access to checks going out and knowing how much is being paid to whom when.**

**The Board Chair has asked us to go over the details of the Office lease. We are not sure we have the expertise for this, but at this point it might be good to not have a lease as we are so close to the bare**

bones in meeting our WSO expenses. Note;If there is no lease the rent escalates and that building is now popular because of the downtown Oakland renewal.

The Office Manager is still working a lot on his own, making decisions he should be getting our help on. We hope our Office Overview Committee will begin to set up workable structures to help decision-making spread out more to the Fellowship representatives on the Board of Trustees and Committees.

**Boston Conference & Convention 2006**

Caring Couples of The Norwell, Ma. had the privilege of hosting the 2006 RCA Conference & Convention at the Sheraton Hotel in Braintree, Ma. August 4-6<sup>th</sup>, 2006

The weekend was full of much joy & recovery for 125 dedicated individuals who shared their experience, strength and hope of their coupleship journey for the benefit of all to gain further insight to having greater peace and serenity. There was some difficulty in making accommodations for some of the meals and difficulty with scheduling of Friday’s dinner.

The 2006 RCA Conference & Convention’s wonderful success was directly due to the tremendous willingness, cooperation, insight, and fellowship of the Caring Couples, (Rightly Named)

**Rosalie & John; Kathy A. & Bob E.; Kathy M. & Bob M.; Kathy & Norman; Jeanne & Tom; Marge & George; Pamela & Bill; Donna & Ed; Maureen & Rick; Jeanette & Walter; Joanane & Wally; Rachel & Jason; Keren & Bob**

Total Income: \$ 17,221.00 (includes \$1000.00 Seed Money)

125 attended (6 cancelled)

Expenses:

Hotel - \$12,994.41

CD Recording – 400.00

DJ – 200.00

Hospitality Room - 448.97

Misc. 176.41

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Total Expenses: 14,219.79

**Donation to RCA WSO \$3,001.21**

## **World Service Organization Office Report July 1, 2006 through June 30, 2007**

### **Introduction**

The WSO Office is located in downtown Oakland, CA in a fine, old stone building built in the first half of the 20<sup>th</sup> century. RCA rents a two-room office on the 4<sup>th</sup> floor. It has no air conditioning, steam heat, and a slow, but reliable elevator. The front room has the phone, computer, copy machines, fax, some shelves, a table for working on current projects and wall maps – one of the world, and one of North America with pins in meeting locations. Here is where I spend most of my time, and I have some plants, posters, and notices of current, and past conventions, retreats, and other RCA events. It also is where I make coffee, and heat up lunch on a hot plate. I love to share a cup with anyone who stops by.

The back room contains the entire inventory, mailing supplies, storage and a large worktable. This is also where I have the file cabinets and all the RCA archives. I put together literature orders and do larger projects here – especially when I am blessed with a volunteer or two!

I also have a small home office where I work with my laptop and have calls from the office forwarded to my home phone. With the cost of gas and parking these days, telecommuting a couple of days a week really helps!

### **Income and Expense**

Fiscal year 2006-2007 the WSO took in \$57,451.44 in income. The World Service Office received \$17,031.94 in 7<sup>th</sup> tradition donations from 63 RCA groups; \$925.14 in donations from 4 RCA sponsored events (3 retreats and a Day in RCA) \$8,285.77 in 7<sup>th</sup> tradition donations from 26 individuals. The WSO received designated donations of \$700.00 to print and \$380.00 to ship Blue book drafts to Boston for the convention, \$475.00 to pay for a Parliamentarian at the 2006 RCACC, and \$2,500.00 to publish 1,000 3<sup>rd</sup> edition Blue Books. The 2006 RCACC in Boston generated substantial donations to the WSO, including \$1,100.00 from the Boston Convention Committee, \$1,408.00 from the Silent Auction at the convention, and \$885.00 in 7<sup>th</sup> Tradition Donations from the convention attendees. The 2006 RCACC convention committee was also able to generate \$1,000.00 that was sent, as seed money, to the 2007 RCACC convention committee in St. Louis.

Merchandise sales accounted for \$21,369.00 – an increase of \$5,344.14 from the previous year, and the remainder of the income came from postage and handling charges of \$3,701.73.

WSO expenses during the last fiscal year came to \$58,699.34. There is an income and expense report available in this year's Annual Report that breaks down the expenses. The major expenses are consulting fees (both the WSO Office Manager, and the Webmaster/E-mail consultant are independent contractor positions), printing and other literature production costs, rent, insurance, phone/internet services, and the cost of postage and handling.

The increase in expenses this fiscal year is due entirely to 4 areas. First, we had an increase in printing expenses of \$3,787.18; Second, we had to go into the general fund to pay the Parliamentarian hired for the 2006 RCACC \$1,769.50; thirdly, an increase in consultant costs of \$1,000. These 3 increases come to \$6,556.68. Fourth, add to that a \$2,000.00 refundable deposit we were required to pay to the California Board of Equalization (they collect the sales tax), as well as \$2,986.19 in current and back sales taxes. The printing costs increased dramatically because we used the copy shop to print draft Blue Books as needed instead of having a book printed.

The Hand in Hand newsletter now goes out to over 1,000 subscribers. All but approximately 25 of them are e-mail subscriptions

Our operating funds are still going month to month.

There was no increase in the compensation paid to the WSO consultants, or an increase in their hours.

The rent for the WSO Office has held steady at \$577.00/month – a very good deal.

Except for the Blue Book, the cost of production for RCA merchandise did not increase.

## **Contacts**

As Office Manager, I receive an average of 1 - 3 calls a day, and an equal number of e-mails, inquiring about RCA. Many of these calls and e-mails are from couples that are desperately seeking help for their troubled relationship. Sometimes I am able to refer them to an RCA meeting in their area. Many times there is no RCA meeting close enough for them to attend regularly, and I refer them to the Sunday, Tuesday and Thursday night telephone meetings, and the on-line RCA meeting on Yahoo Groups. Some of the contacts I receive are from therapists and treatment centers looking for meetings to which they can refer their clients. Our website receives many hits each week, and some who find our web site use the meeting locator to find meetings in their area, or to ask about RCA. Our Webmaster/E-mail Consultant does a superb job in responding to these e-mail requests. I occasionally receive letters from inmates who are seeking support for their relationships once they have served their time.

## **Meeting Updates**

Please see the updated International Meeting Directory available at this year's convention, or visit our website at [www.recovering-couples.org](http://www.recovering-couples.org) to see all of our currently active RCA groups. We currently have 123 active groups, 100 in the United States, 8 in Canada, 7 in Sweden, 2 in Germany, 2 in Hungary, and 1 in India. There is 1 active on-line meeting, and three active nationwide telephone meetings.

The WSO office sold 15 Meeting Starter Packets in 2006-2007 fiscal year – down from 29 last year.

There are 616 registered members of the RCA group online at YahooGroups.

Please be sure your RCA group is registered with the WSO and posted on the RCA website, so couples know where we are.

We have newly registered meetings in Bangalore, India; Sequim, WA; Petaluma, and Santa Rosa, CA; League City, TX; Orlando, FL; Richmond, VA; Idaho Falls, ID; Memphis, TN; the Greater St. Louis area; Fitchburg, WI (near Madison); Ahwatukee, and Lake Havasu City, AZ

Meetings were disbanded in Asheville, NC; Fargo, ND; Eagan, MN; Torrance, CA; Indianapolis, IN; Holland, MI; Murphys, CA; Fairfax, VA; Davis, CA; Braintree, Bridgewater, and Watertown, MA

Although I get inquiries from couples in New York City, Houston, Las Vegas, Miami and London (UK), we have no registered meetings in any of these cities. Please help start an RCA group in any of these cities if you can. We currently need help starting RCA groups in Nevada, Wyoming, Arkansas, Connecticut, and Rhode Island. We currently have no registered groups in these states. States with only one registered group include Maryland, Georgia, Alabama, Louisiana, Idaho, South Dakota, Utah, Oklahoma, and Nebraska.

Please consider volunteering for the RCA Outreach Committee and helping us spread the word about RCA to any and all areas where there are currently no groups.

## **Literature, Medallions and Welcome Chips**

During the 2005-2006 fiscal year, the WSO sold 747 RCA Blue Books – 174 copies of the (rev.) 3rd edition, 573 copies of the 4<sup>th</sup> edition draft. Also sold were 223 Blue Book Companion Workbooks, 97 copies of the Reflections booklet, 1,242 various individual brochures, 33 sets of all 12 steps, 13 booklets, 10 sets of Heart Cards, 30 sets of Affirmation Cards, 418 Bronze Anniversary Medallions, 1,163 Wooden Welcome Chips, 43 various Service Literature sheets, 1 sets of convention CDs, and 9 Workshop in a Box.

Please see the new order form on the RCA website at [www.recovering-couples.org](http://www.recovering-couples.org) , or contact the WSO Office and we will be happy to send you the latest order form.

## Acknowledgements

First of all I would like to acknowledge the service of all the Group Contact Couples, and pay tribute to those precious members who passed away this past year. We miss them all dearly, and can only honor them by continuing their work, and being there to support their spouses and families.

I want to acknowledge the RCA Treasurer this year, and the Co-Treasurer, for working hard to understand the day to day operations of the WSO office, and for devoting a lot of time and creativity to improving the transparency of the finances. It has been a real honor and pleasure to work with them.

I also want to acknowledge the Outreach Committee for helping the WSO Office update the contact information for all RCA groups around the world. Keep up the good work!

I would also like to acknowledge, and thank all the members who have volunteered at the WSO Office, and supported the work of the WSO in many ways. This is a “We” program! In particular I would like to thank Elise and JoAnn who volunteer regularly at the WSO Office.

## FINANCIAL STATEMENT FOR RCA WSO: 07/01/06 through 06/30/07

Beginning Balance – 7/1/06 - in Savings and Operating Funds

### Donations

Group	
- 10014 Sweden RCA	\$1,350.00
- 24005 Winnipeg, CAN Sunday Hand in Hand	\$100.00
- 26005 First Hamilton, ONT, CANADA	\$172.41
- 43005 Tempe, AZ	\$20.00
- 43007 Ahwatukee, AZ	\$75.00
- 43020 Tucson, AZ Wednesday	\$100.00
- 45015 Jamestown, CA Joint Venture Group	\$734.24
- 45020 Sherman Oaks, CA	\$935.00
- 45040 El Segundo, CA Saturday Date Nite Group	\$234.16
- 45043 LA, CA Monthly Step Group	\$236.00
- 45045 Culver City, CA Sunday Night CLARE Group	\$458.85
- 45050 Oakland, CA Sunday Candlelight Group	\$461.01
- 45052 Oakland, CA Early bird Group	\$1,026.00
- 45060 Los Altos, CA	\$1,096.50
- 45065 Davis, CA	\$350.00
- 45075 San Diego, CA	\$588.23
- 45085 San Francisco, CA What Iceberg? Group	\$57.00
- 45100 Santa Cruz, CA	\$550.00
- 45105 Walnut Creek, CA Friday Night Group	\$1,780.00
- 45110 Murphys, CA	\$245.76

- 46007 Denver, CO	\$40.95
- 49012 Hollywood, FL In Harmony	\$25.00
- 49030 Nokomis, Fla. K.I.S.S. Group	\$101.00
-51005 Pahoia, HI Puna RCA Tuesday	\$60.00
- 51010 Hilo, HI Wet 'n Wild	\$200.00
- 52008 Idaho Falls, ID SOS Group	\$91.00
- 53010 Rockford, IL	\$39.84
- 53040 Chicago, IL	\$200.00
- 54015 Bloomington, IN	\$50.00
- 55005 Des Moines, IA	\$141.55
- 58005 New Orleans, LA	\$1.80
- 60015 Gaithersburg, MD Stepping Together Group	\$170.00
- 61020 Norwell, MA	\$569.85
- 62000 Birmingham, MI	\$325.00
- 62025 Tri-county, MI (Saginaw)	\$30.00
- 63010 Minneapolis, MN Monday Group	\$115.00
- 63015 Minneapolis, MN Lake Nokomis Group	\$59.96
- 63017 Owatonna, MN	\$25.00
- 65005 St. Charles, MO	\$100.00
- 65010 St. Louis, MO Thursday Group	\$50.00
- 66002 Bozeman, MT	\$70.00
- 66005 Missoula, MT	\$100.00
- 70005 Marlton, NJ	\$43.00
- 72010 Riverhead, NY	\$125.00
- 76000 Tulsa, OK	\$14.00
- 77005 Eugene, OR Rain or Shine Group	\$40.00
- 77007 Salem, OR	\$42.18
- 78025 Pittsburgh, PA	\$20.77
- 78030 Wernersville, PA Miracle Mountain Group	\$150.00
- 79001 Myrtle Beach, SC	\$134.60
- 82020 Chattanooga, TN	\$7.50
- 83020 Ft. Worth, TX	\$350.00
- 83035 San Antonio, TX	\$250.00
- 83060 Austin, TX Riverbend Group	\$126.00
- 84010 Salt Lake City, UT	\$118.60
- 86010 Richmond, VA	\$50.00
- 87007 Seattle, WA	\$75.00
- 87010 Seattle, WA Sunday Group	\$100.00
- 87012 Friday Harbor, WA	\$50.00
- 88005 Morgantown, W.VA.	\$34.88
- S. CA. Intergroup	\$948.25
Event	
45000 Asilomar Retreat	\$369.00
45001 Green Gulch Retreat	\$125.00
00500 Santa Cruz, CA Day in Spring	\$600.00
2006 RCA Convention	\$2,293.00
2006 RCACC Convention Committee	\$2,100.00
Special Project Donations	
B & B Fundraiser Donations	\$200.00
RCACC Parliamentarian Fund	\$475.00
Blue Book printing for convention	\$380.00
Printing 1,000 3 <sup>rd</sup> edition Blue Books	\$2,500.00
Individual Donations	
24 Individual Donors	\$8,285.77

<b>Total Donations</b>	<b>\$32,380.71</b>
<b>Merchandise</b>	<b>\$21,369.00</b>
<b>Postage and Handling</b>	<b>\$3,683.00</b>
<b>Sales Tax Due</b>	<b>\$317.43</b>
<b>Seed money from 2006 Convention Committee to 2007 Convention Committee</b>	
<b>\$1,000.00</b>	
<b>Refund</b>	<b>-\$445.55</b>
<b>Total Income</b>	<b>\$54,669.73</b>

**EXPENSES**

Bank Charges	\$81.00
Computer Software	\$217.45
Insurance	\$1,631.57
Internet	
- Hosting	\$15.00
- Web site	\$93.24
Medallions	
- Bronze	\$2,020.00
- Wooden Nickels	\$126.65
Merchandise – Journals	\$26.00
Office Equipment Repair	\$332.67
Office Supplies	\$335.96
Pay Pal Fees	\$395.95
Printing	\$11,218.47
Post Office Box rental	\$144.00
Postage	\$2,467.29
Other Shipping and Materials	\$88.02
Bookkeeping Accounting	\$300.00
QuickBooks Online	\$175.00
Parliamentarian Fees	\$2,244.50
Rent	\$6,882.66
Reimbursement	\$453.00
Telephone/Fax/DSL	\$1,346.32
Tax, License and Corporate	
Registration	\$3,036.19
BOE Deposit	\$2,000.00
Consultant:	
- Administrative Assistant	\$45.00
-Web Master/ e-mail	\$2,573.40
-WSO Office	\$19,450.00
2007 RCAC Seed Money	\$1,000.00

<b>TOTAL INCOME</b>	<b>\$57,451.44</b>
<b>TOTAL EXPENSES</b>	<b>\$58,699.34</b>
<b>NET FOR FISCAL YEAR 2006-2007</b>	<b>-\$1,247.90</b>

**Bank Balances as of June 30, 2007**  
**Operations Account - \$509.77**  
**Savings Account - \$1,476.84**

**Accounts Payable**

**Office Manager Hours for June - \$500.00**

**Web master for June - \$213.50**

**CPA \$300.00**

**Borrowed from Savings - \$1,620.16**

**Accounts Receivable - \$1,576.06**

**Refundable Deposits:**

**Board of Equalization - \$2,000.00**

**Lynch Property Management - \$577.00**