

Form for Submitting RCA-Group Seventh-Tradition Donation by Postal Mail

Mailing Address:

Recovering Couples Anonymous
712 Bancroft Rd.
Suite 299
Walnut Creek, CA 94598

(please print requested information)

Part I. For a contribution from an RCA Group, please provide the following information:

1. Date of Contribution:	Enter date here:	2. Amount of Group Contribution:	Enter amount here:
2. Name of your RCA Group		Enter Group Name here:	
3. Location of your Group: (city, state or province, and country)		Enter Group Location here:	
4. Group Number: Your group number can be found on your group's listing in the Global directory on the RCA website: www.recovering-couples.org . Skip this entry if your group has not been assigned a group number			Enter Group Number here:

Part II: Acknowledgment of Group Contribution

Group contributions will be acknowledged quarterly in the *Hand-in-Hand* newsletter and will be listed in the Board of Trustees Annual Report. If, in addition, you want a separate acknowledgment sent to your group, please provide the information below. As noted below, requests for acknowledgment by postal mail are discouraged.

5. Acknowledgment by e-mail: E-mail acknowledgment is the standard method to be used when a separate acknowledgment is requested. If your group requests an e-mail acknowledgment, please provide the following information:

- a. Check here to request acknowledgment by e-mail:
- b. Please indicate the e-mail address to which the acknowledgment is to be sent: _____

6. Acknowledgment by Postal Mail: To help reduce the administrative costs of the WSO, it is requested that Groups not request acknowledgment by postal mail. But, if your Group does not have an available e-mail address, please provide the following information:

- a. Check here to request postal-mail acknowledgment:
- b. Please indicate the mailing address to which the acknowledgment is to be sent: _____

Part III.
Name of RCA member submitting the Group's contribution:

Enter name here: